

Toastmasters International
D72 Virtual District Council Meeting
Saturday 9 May 2020, commencing 1.30pm

District Director Diane

1 Call meeting to order and welcome

Meeting called to order by Diane Isherwood, District Director (DD)

Noted this is a Virtual meeting, as a result of the coronavirus (Covid-19) affecting the world, associated decisions by Toastmasters International Board of Directors, and the NZ Governments restrictions in place to combat Covid-19.

DD Diane welcomed members of the District Council and other members from the District and other Districts.

DD Diane briefly explained the onscreen and online voting process.

2 Mission Statement and Values

2.1 Mission Statement

Program Quality Director (PQD) Steve Preston read the mission statement.

2.2 Toastmasters International Values

Toastmasters International Values read by PQD Steve

3 Notice of the Virtual District Council Meeting.

DD Diane read the notice of meeting.

4 Speaking rights

Only members of the District Council that is Club Presidents and Club Vice Presidents Education and District Officers have **speaking rights** at this meeting. District Officers include:

- all Area Directors,
- all Division Directors,
- District Administration Manager, vacant
- District Finance Manager, Phillip Smith
- Public Relations Manager Kendall Eade,
- Club Growth Director Basil Moskovis,
- Program Quality Director Steve Preston,
- Immediate Past District Director Celina Templeman, and
- Diane Isherwood as District Director.

DD Diane extended speaking rights to the following:

- Denis McCord, Parliamentarian
- Nicola Green, Minute Secretary (for the May 2020 Executive and Council meetings)
- Carol Mitchell, Credentials Chair
- Tim Law, Zoom Manager
- Lesley Storkey, International Director candidate
- Jan Vecchio, International Director candidate
- David Templeman DTM

5 Apologies

DD Diane read apologies from the following clubs:

- High Noon Nelson
- Civic Club
- Nelson Madhatters
- Greymouth Club
- Kaiapoi Club
- Hornby

Moved apologies be accepted

Moved: Rose Wyse (G4)

6 Confirmation of Quorum

District Parliamentarian Denis McCord confirmed a quorum is present and confirmed majority vote as follows:

This is a District Council Meeting. A quorum for a District Council Meeting is one third of the Club Presidents and Club Vice Presidents Education. This is a District Council Virtual Meeting. When the voting is conducted virtually, no proxies will be permitted.

Currently the District has 118 clubs in good standing which gives a total of 236 votes One third is 78.6 A quorum is therefore 79 votes. The total number of Club Presidents and Club Vice Presidents Education registered is 144.

Majority Vote: The Executive currently has 6 Senior officers (the Administration Manager role is vacant), 6 Division Directors, and 27 Area Directors (1 A/D vacancy, 1 A/D not eligible not included) making a total of 39 members. Present are 6 Senior Officers, 6 Division Directors, 24 Area Directors making a total of 36 present.

For voting the total votes is the sum of the Club Presidents / Club Vice Presidents Education of 144 and Executive members of 36 registered. Total votes: 180. A majority vote is: 91

7 Changes to and Confirmation of Agenda

No items added to general business

8 Minutes of District 72 Council Meeting held Sunday 15 September 2019.

8.1 Correction to the Minutes

No corrections to the minutes

Moved that the minutes of 15 September 2019 District Council Meeting, as circulated are a true and correct record.

Moved: Marina Taylor (Div D)

Seconded: Linda Barnes (Div C)

CARRIED

8.2 Matters arising from the minutes

No matters arising

9 Correspondence

DD Diane noted there were no items of correspondence concerning issues that need to be addressed by the District Council except noting Covid-19 related correspondence continues.

10 Urgent Business

10.1 Confirmation of Officer Resignations

The following resignations have been received since the virtual District Council Meeting held on 15 September 2019.

- Rob Woolley, Administration Manager
- Cameron Charlton, Area J4 Director

Moved that the District Executive accepts the resignation of Rob Woolley, District Administration Manager, Cameron Charlton, Area J4 Director.

**Moved: Rose Wyse (G4)
Seconded: Marina Taylor (Div D)
CARRIED**

10.2 Confirmation of Officers Appointments

The following appointment since the virtual District Council meeting held on 15 September 2019.

- Kathryn Duncan, C2 Area Director
- Carol Mitchell, Credentials Officer
- Nicola Green, Minute Secretary for the May 2020 District Executive and District Council meetings.

Move that District Council approves the appointment of the officers listed.

**Moved: Linda Barnes (Div C)
Seconded: Helen Cartmell (Div J)
CARRIED**

10.3 Confirmation of new clubs into Areas

DD Diane noted the following new clubs had been assigned to Areas.

- KPMG Club (in Wellington) chartered 3/10/2019, assigned to Area H1
- Roar Club (in Invercargill) chartered 1/09/2019, assigned to Area C3
- Aranui Toastmasters (in Christchurch) chartered 17/12/2019 assigned to Area D3
- LINZ Wellington chartered 17/02/2020, assigned to Area G1

11 Election of District Officers

11.1 Report of District Leadership Committee

Chair of the District Leadership Committee (DLC) Celina Templeman presented the DLC Report.

DLC committee members:

- Craig Fraser Div J
- Nicola Green Div E
- Mike McKee Div G
- Glen Pearce Div H
- Celina Templeman Chair
- Charlie Turner Div C
- Bailey Wood Div D

The DLC interviewed 9 candidates during February and March 2020, committee deliberated 16th March, putting forward the following candidates:

- Stephen Preston District Director
- Robert Woolley District Director
- None for PQD or CGD
- Tian Qu Public Relations Manager
- Simon Greig Division C Director
- Brad Grootelaar Division D Director
- Lisa Wheeler Division E Director
- None for G or H
- Mary Clarke Division J Director

DLC chair confirmed there were Floor Candidates and thanked committee for their work.

11.2. Election of District Officers 2020-2021

DD Diane welcomed everyone to the election of District Officers 2020-2021

As there are some uncontested positions moved that we dispense with the secret ballot for all uncontested officer roles and a single vote be recorded for the candidate for each such office.

Moved: Diane Isherwood (DD)

Seconded: Rose Wyse (G4)

CARRIED

Floor candidates

DD Diane noted: At this election Floor Candidates could not announce their intention to stand at the meeting as has occurred in the past. Anyone intending to stand as a Floor Candidate were required to declare their intent and register with the Chair of the District Leadership Committee, seven days prior to the elections (at this meeting). There are Floor Candidates standing for election. Please note all Floor Candidates will have been interviewed by the District Leadership Committee.

DD Diane advised that for contested roles candidates will present a two-minute speech, explained timing and that voting will be by Election Runner and those carrying more than one vote will also vote via Survey Monkey and those voting will have received voting instructions.

11.2.1 Election of District Director

The two nominated candidates for the role of District Director presented their candidate speeches:

- Steve Preston, DTM
- Rob Woolley, ACS, ALB

Rob Woolley was declared elected District Director.
DD Diane congratulated Rob Woolley, District Director elect.

11.2.2 Election of Program Quality Director

There are no nominated candidates. The two Floor candidates presented their candidate speeches:

- Roger Hynd, DTM
- David O'Brien, DTM

David O'Brien was declared elected Program Quality Director.
DD Diane congratulated David O'Brien, Program Quality Director elect.

11.2.3 Election of Club Growth Director

There are no nominated candidates. The two Floor candidates presented their candidate speeches:

- Kathryn Duncan, DTM
- Roger Hynd, DTM

Kathryn Duncan was declared elected Club Growth Director.
DD Diane congratulated Kathryn Duncan, Club Growth Director elect.

11.2.4 Election of Public Relations Manager

There is one Nominated Candidate: Tian Yuan Qu, ACS, ALB, DL3
There are no Floor Candidates.

There being only one candidate for the role of Public Relations Manager, one vote was recorded and Tian yuan Qu was declared Public Relations Manager.

DD Diane congratulated to Tian Yuan Qu, Public Relations Manager elect

11.2.5 Election of Division Directors

Division C Director

There is one Nominated Candidate: Simon Greig, DTM
There are no Floor Candidates.

There being only one candidate for the role of Division C Director, one vote was recorded and Simon Greig was declared Division C Director.

DD Diane congratulated Simon Greig, Division C Director elect.

Division D Director

There is one Nominated Candidate: Brad Grootelaar, CC, PI3
There are no Floor Candidates.

There being only one candidate for the role of Division D Director, one vote was recorded and Brad Grootelaar was declared Division D Director.

DD Diane congratulated Brad Grootelaar, Division D Director elect.

Division E Director

There is one Nominated Candidate: Lisa Wheeler, CC, ALB, LD4

There are no Floor Candidates.

There being only one candidate for the role of Division E Director, one vote was recorded and Lisa Wheeler was declared Division E Director.

DD Diane congratulated Lisa Wheeler, Division E Director elect.

Division G Director

There are no nominated candidates.

There are no Floor Candidates

The role was declared vacant.

Division H Director

There are no nominated candidates

There are no Floor Candidates

The role was declared vacant.

Division J Director

There is one Nominated Candidate: Mary Clarke, DTM

There are no Floor Candidates.

There being only one candidate for the role of Division J Director one vote was recorded and Mary Clarke was declared Division J Director.

DD Diane congratulated Mary Clarke, Division J Director elect.

12 Conference Reports

12.1 Report on Christchurch Conference May 2020

PQD Steve reported on Christchurch Conference May 2020, due to Covid 19 Pandemic and instructions from TI the District Conference in Conference which was due to happen this weekend was cancelled on Sunday 15th March, unfortunate due to work and effort that had been put in by Christchurch committee. Thanked them for their efforts. Experience a loss of \$3,000 for the event as a result of the cancellation. Have been able to deliver District Meetings online this weekend and will be presenting District Contests and Awards online on Saturday 23rd May.

Moved the report be received.

Moved: Steve Preston (PQD)

Seconded: Simon Greig (President ROAR)

No discussion

CARRIED

12.2 Finance Report on Christchurch May 2020 Conference

FM Philip Smith presented Finance Report on the cancelled Christchurch Conference May 2020.

- Conference cancelled, 83 registered and refunded, \$12,420
- Expenses mainly around venue deposits, cannot be fully refunded, have been in discussions with venue and most of it will be refunded, leaving \$2,200 non-refundable
- Other costs related to website setup and small items purchased totalling \$500
- Anticipated that conference will have deficit of \$2,500 (rather than the \$12,200 deficit shown on slide)

**Moved the report be received.
Moved: Philip Smith (FM)
Seconded: Helen Cartmell (Div J)**

No discussion

CARRIED

12.3 Report on Upper Hutt May 2021 Conference

PQD Steve reported on the Upper Hutt May 2021 Conference, looking forward to May 2021 conference to be held in Silverstream, introduced Karen Lynley Conference Chair

Karen presented report:

- Upper Hutt City Pretty Witty Nitty Gritty conference committee
- Silverstream Retreat venue in Hutt Valley
- Presented promotional video Reconnect Refocus Refresh
- 14-16 May 2021

**Moved the report be received.
Moved: Steve Preston (PQD)
Seconded: Kendall Eade (PRM)**

Discussion

- Dani Rius (D2) asked about organising bus from Wellington to Upper Hutt – Karen responded they've considered distance so will have a people mover/mini bus to take people to and from airport for a small fee
- Paul Mulrooney (Business Breakfast President) asked if any speakers from 2020 would carry over to 2021, Karen responded she hasn't received full details from Christchurch but will make use of what they can
- Marina Taylor (Div D) thanked Christchurch team, commended Karen on her promotional work, asked about accommodation options. Karen responded that there is a range of accommodation at the venue, more than enough for everyone, some hotel style, some shared, but also close to Upper Hutt City accommodation options, also Lower Hutt and Wellington City
- Linda Barnes (Div C) asked about accessibility. Karen noted they have accessibility advisor on committee who has surveyed the venue, venue and accommodation are accessible
- Peter Scholtens (Capital Chatterers President) asked about timetable. Karen noted they were modelling off Christchurch and Mosgiel so there will be a contest on the Friday, conference will likely open after lunch, and will then run until after lunch on Sunday. Contests every day along with educationals in between.

CARRIED

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13 Conference Bids

13.1 Report on Bids to organise District 72 May 2022 Conference

PQD Steve Reported on whether any Bids to organise the District 72 May 2022 Conference have been received. Announced one bid for 2022 District Conference for Christchurch, asked Brad Grootelaar to present his bid.

Brad present report:

- Noted it has been 6 years since Christchurch last held a District 72 event
- Proposed venue Chateau on the Park (was the 2020 venue) as this meets District event requirements but will consider others
- District 72 was founded in 1972 so 2022 conference will be 50th year as a District

Steve noted Brad's bid was fully comprehensive

Move report on bid for May 2022 conference be received

Moved: Steve Preston (PQD)

Seconded: Kendall Eade (PRM)

No discussion

CARRIED

Vote on accepting bid for Christchurch May 2022

CARRIED

14 District Finance Manager's Reports

14.1 Profit and Loss Statement Balance Sheet for period 1 July 2019 to 31 December 2019

Phillip Smith, District Finance Manager presented the Profit and Loss Statement & Balance Sheet for period 1 July 2019 to 31 December 2019.

- As at December revenue was slightly above budget
- District store revenue well below budget
- Other revenue mainly the District Service charge revenue, well below budget, partly due to delay in invoicing. DSC was increased to \$8 per member this year.
- Expenditure of \$53k against budget of \$77k
- Largest expenditure area is normally travel, which is the case here
- District Store expenditure was also lower so not running at a loss
- Marketing during the first 6 months was slow, some Facebook advertising and billboard campaign, decided more marketing to be undertaken in the second half of the year depending on first half results
- Comms and PR relates to website which is shared with D112
- Education and training well under budget, fewer workshops held and Divisions and Areas kept venue costs down, CLT 2 spread across the two six-month periods
- Speech contest costs were well controlled
- Admin costs includes credit card fees, postage and other admin expenses, also an outstanding accrual from prior year
- Travel largest expenditure and most over budget
- Other expenses affected by forex adjustment relating to US District Reserve
- Loss of \$1,797 against \$17k budgeted loss
- \$116k total funds, \$96k available after WHQ requirement
- Total assets \$131k
- Prepayments relate to costs incurred for Christchurch conference

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- Stock relates to District Store
- Accounts receivable relates to D112 invoice for their share of costs for 0800 number and website
- Other assets is GST refund due
- Fixed asset is a laptop
- Accrued liabilities an accounting entry for old cheques
- Income in advance relates to Christchurch conference registration fees

Moved that the Profit and Loss Statement & Balance Sheet for period 1 July 2019 to 31 December 2019 be received.

Moved: Philip Smith (FM)

Seconded: Helen Cartmell (Div J)

Discussion:

- Peter Scholtens (Pres Capital Chatterers) asked about the membership, budget and the actual revenue were fairly similar, asked about membership numbers vs budget. Philip responded budgeted membership payments 2,401 vs actual 2,457
- Peter Scholtens (Pres Capital Chatterers) asked about education and training being so under budget, what events were cancelled or workshops not held. Philip responded there was a generous budget for workshops in first 6 months, these didn't happen, venue hire and catering costs were well managed
- Simon Greig (Pres ROAR) asked because we have yet to get conference venue refund, are we then expecting a surplus. Philip explained the accounts for the first 6 months don't include Christchurch income or expenditure as these are held on the balance sheet.

CARRIED

14.2 Profit and Loss Statement and Balance Sheet for period 1 July 2019 to 31 March 2020

Phillip Smith, District Finance Manager presented the Profit and Loss Statement & Balance Sheet for period 1 July 2019 to 31 March 2020.

- Membership revenue for March is down on budget, as TI in response to Covid, deadline deferred for member dues from March to April
- Revenue below budget in all categories
- District Service Charge has continued to be paid by clubs, but Covid has meant clubs more strained so slow in paying
- Expenditure \$52 for conference relates to previous conference
- District store costs down, continuing to make slight profit
- Marketing slightly below budget – more campaigns in July, and Stuff campaigns to leverage digital world
- Travel are above budget, most expensive item, not expecting to spend any more travel as a result of Covid
- Education and training still below budget, workshops moved online which saves money
- Other expenses below budget, not spending contingency amount
- Loss of \$21k, against budgeted loss of \$31k, shortfall in revenue was more than offset by reduced expenditure
- \$63k available funds
- Members funds dropped because of deficit to \$106k
- Prepayments still represents Christchurch conference, and income in advance relates to partial refund received relating to conference costs
- Other current assets is accumulation of GST, higher as DSC revenue is lower and not recovered GST on registrations for Christchurch conference

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Moved that the Profit and Loss Statement period 1 July 2019 to 31 March 2020 be received

Moved: Philip Smith (FM)

Seconded: Helen Cartmell (Div J)

Discussion:

- Louise Landess (VP Ed Boaters) asked about marketing expenditure return on investment. Basil (CGD) noted images on internet campaign, got 3,000 hits on website and over 2.5m images on website. On Neighbourly several thousand clicks from Neighbourly linked to website. Internet campaigns have been effective in getting people to our website. Probably won't see flow on effects to membership numbers for a couple of months yet when clubs reopen. Louise asked if there were specific goals. Basil responded stuff put as many images required to get our 3,000 clicks. Louise commented it wasn't measured.
- Peter Scholtens (Pres Capital Chatterers) asked about \$35k spending and this was in the budget, wanted to know what this was spent on. Philip responded Facebook boosting for clubs, money on billboard campaigns in main centres and back of bus campaign in Wellington and Christchurch, and Stuff online campaigns. Cost per item not provided. Internet campaign the most expensive to undertake. Suggested Basil (CGD) could provide more detail. Basil noted bus campaign was in first month of year for \$2,500, Stuff sponsored article \$6,000 and \$4,000 impression and pay per click campaign, Neighbourly and Stuff pay per clicks another \$6,500-\$7,000. Billsticker campaign targeted various regions for over a month. Tried to go for as large a coverage as possible. Expect to reap results in future, sowing the seed.
- Peter Scholtens (Pres Capital Chatterers) asked if any plan to spend on marketing for 1 April to 30 June. Basil (CGD) responded that they were going to assess results to see what was most effective and run that again. Expect more campaigns between now and June.
- Peter Scholtens (Pres Capital Chatterers) asked about the District Service Charge being raised from \$6 to \$8, asked what this was intended to cover, and is this covering those costs or are we over/under recovering. Philip responded service charge covers costs associated with clubs and areas, replaced old donation scheme. Covers area contests, workshops. Workshops are becoming less, DSC doesn't cover entire budget for all of these things, so there is still a net deficit after DSC is taken into account.
- David Templeman (Bay Harbour VPE) asked about marketing budget, saw what has been spent compared to budget, asked for variance to budget. Philip said actuals were \$35k against budget of \$37k, still have marketing budget for remainder of financial year. David concerned with dropping of income from membership renewals, is it wise to continue marketing. Philip commented that reserves have been built up over the past and TI not happy that reserves are higher than 25% level, TI now say if reserves higher than 25% above their level they would look to recover that money from us. "Use it or lose it" approach. So conscious effort to invest in marketing as this is seen as best use going forward to benefit Toastmasters in NZ. Basil reiterated they looked at reserve at the start of the year, decided it was prudent to invest heavily in marketing to increase District's profile as marketing has been underspent over the last few years.
- Steve (PQD) commented better to spend in NZ than have TI take the money back

CARRIED

15 Realignment Reports

15.1 Realignment Report - Division E

PQD Steve presented the Realignment Report - Division E, thanks Daniel Kennett Division E Director. Recommendation is to realign clubs in Division E, asked Daniel to speak to this:

- Division E has lost a couple of clubs over the last couple of years, E2 reduced to 2 club areas. E4 reduced to 3 club area. Both lower than T1 requirements, E2 has had previous dispensation based on geography.
- Proposing to merge E2 clubs with E1 and E3
- Westport to move to area E1
- Greymouth to move to area E3
- Area E4 clubs split between E5 and E6
- Airwaves and Christchurch Womens move to Area E5
- Southern Cities move to Area E6

Moved realignment report - Division E be received

Moved: Steve Preston (PQD)

Seconded: Kendall Eade (PRM)

Discussion:

- Denise Henley (Pres Westport) asked if this was a result of a further discussion since their preference went forward. Daniel noted the document was circulated to all clubs in Division E, a few responses back which were mixed. This is the response from club feedback that came in. Denise concerned about distance factors. Daniel commented this doesn't eliminate the possibility of two west coast clubs working together.
- David Templeman (VP Ed Bay Harbour) asked about the motion, Diane DD clarified this was just the Division E realignment report
- Eva King (Pres Cathedral City) asked about Area Director workloads which will impact future District Leaders, noted she would not support this, suggested it should be five areas instead of four. Daniel responded that there are area directors at present who have 5 and 6 clubs, this option gives future Ads of achieving success in Distinguished Area programme. T1 recommends 4-6 clubs per area. We are within that recommendation.
- Steve PQD raised motion is on receiving the report, rather than accepting/adopting the report which will be covered in the next motion

CARRIED

Discussion:

- Denise Henley (Pres Westport) asked if there was another club forming in Nelson. Daniel commented this was in process but no timeframe for charter status given current situation. Denise concerned with 6 clubs, if the Nelson club did charter there would be 7 clubs in E1. Daniel said this would be fine for the Toastmaster year and then would need another realignment. Denise questioned whether we should leave space for this to happen. Daniel responded this is dependent on a lot of factors but this is the best option at the moment for the next year.
- Lisa Wheeler (E1) noted falling numbers in E1, so the club in formation is taking members from other clubs, also an issue with one of the clubs not running any meetings at the moment and not having paid their dues so a chance of clubs closing. New club in formation doesn't create that much of a concern, she is comfortable with proposed alignment.

- Tina Waterhouse (Pres Dollan House) asked as a Division D member, are they still eligible to vote on Division E matter. Diane noted whole District can vote and Division D not impacted.
- Celina Templeman (IPDD) reinforced Lisa's comments.

All those in favour of approving the Realignment Report - Division E

CARRIED

Recorded no – Eva King Cathedral City

Ellie Young commented she voted no as not able to raise hand to ask questions. Asked if we still had a quorum and Diane confirmed we did.

15.2 Realignment Report - Division G & H

PQD Steve presented the Realignment Report - Division G & H. Only club being realigned is LINZ in Wellington that was chartered this year, moving from G1, fits better in H2 as a lunchtime club

Moved Realignment Report - Division G & H be received

Moved: Steve Preston (PQD)

Seconded: Rose Wyse (G4)

CARRIED

All those in favour of approving the Realignment Report - Divisions G & H

CARRIED

16 District 72 Procedures:

16.1 Motions to Revise District 72 Procedures

DD Diane stated the District 72 Procedures are in two documents (District 72 Administrative Procedures & District 72 Operating Procedures) and are listed on the District Website

District 72 Procedures Part 1 Administrative are approved by the District Executive.

District 72 Procedures Part 2: Operating are approved by the District Council. (In practice these are recommended by the District Executive to the District Council.)

District 72 Procedures are required to be reviewed on a regular basis. Expecting everyone has read motions published on District 72 website.

Move that the Motions 1 to 17 to amend the District 72 Procedures be received.

Moved: Diane Isherwood (DD)

Seconded: Rose Wyse (G4)

CARRIED

District 72 Procedures Part 2: Operating

Motion 1

Motion 1: DP 3.1 (a) be amended by renumbering to DP3.2 and consequently renumbering DP 3.2 to 3.3, DP 3.3 to: DP3.4, & DP 3.4 to DP3.5.

Diane DD noted this was done last year in May, so we don't need to move and vote on this.

Motion 2

Move that Motion 2: that DP 4 District Conference, be amended by revising the references from:
"DAB Article IX & Protocol 7.1 (5) & (8)" to:
"DAB Article X (a) & to Protocol 7.1 (9)"

Discussion – there was none.

Moved: Mary Clarke (J5)
Seconded: Linda Barnes (Div C)
CARRIED

Motion 3

Move that Motion 3: that DP 4.3 (d) be amended from:

"Give priority to the provision of District Council, officer training, educationals, and the District finals of the International, Humorous, Evaluation and Table Topics Speech Contests."

to

"Give priority to the provision of District Council Meeting, officer training, educationals, and the District finals of the International, Humorous, Evaluation and Table Topics Speech Contests."

Discussion – there was none.

Moved: Rose Wyse (G4)
Seconded: Marina Taylor (Div D)
CARRIED

Motion 4

Move that Motion 4: that DP 4.6 be amended from:

"A proposer of a motion has two (2) minutes, with one (1) minute right of reply. All other speakers to a motion have two (2) minutes. A proposer of an amendment has two (2) minutes and speakers to an amendment have two (2) minutes. However, only members of the District Council may move a procedural motion and vote on substantive/procedural motions or amendments."

To

"At District Council Meetings and District Executive Council Meetings proposer of a motion has two (2) minutes, with one (1) minute right of reply. All other speakers to a motion have two (2) minutes. A proposer of an amendment has two (2) minutes and speakers to an amendment have two (2) minutes. However, only members of the District Council may move a procedural motion and vote on substantive/procedural motions or amendments."

Discussion – there was none.

Moved: Kendal Eade (PRM)
Seconded: Mary Clarke (J5)
CARRIED

Motion 5

Move that Motion 5: that DP 4.7.[a] be amended from:

"A Club or Clubs wishing to bid must:"

to

"A Club or Clubs wishing to bid to organise a District Conference must:"

Discussion – there was none.

Moved: Rose Wyse (G4)
Seconded: Marina Taylor (Div D)
CARRIED

Motion 6

Move that Motion 6: that DP 4.8 be amended from:

"The District Executive for the year commencing 1 July shall assume overall responsibility for the organisation of District Conference, District Council meetings and District Contests occurring in its year.

The District Director, Program Quality Director, Club Growth Director and District Finance Manager are ex-officio members of the District Conference committee.

The District Administration/Executive committee is responsible for:

[a] Approving the Conference Committee Chair.

[b] Approving the conference programme, including presenters of educational sessions.

[c] Providing the conference committee with a list of Toastmasters International policies, protocols and bylaws as well as District procedures relating to the conference."

to

"The District Executive for the year commencing 1 July shall assume overall responsibility for the organisation of District Conference, District Council meetings and District Contests occurring in its year.

The District Director, Program Quality Director, Club Growth Director and District Finance Manager are ex-officio members of the District Conference committee.

The District Executive Committee is responsible for:

[a] Approving the District Conference Committee Chair.

[b] Approving the District Conference programme, including presenters of educational sessions.

[c] Providing the District Conference Committee with a list of Toastmasters International policies, protocols and bylaws as well as District procedures relating to the conference."

Discussion – there was none.

Moved: Rose Wyse (G4)
Seconded: Helen Cartmell (Div J)

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Motion 7

Move that Motion 7: that DP 4.9 be amended from:

"[a] The Conference committee shall comply with any written requirements from the Finance Manager relating to financial management, records and related areas.

[b] The Conference budget shall be approved by the District Executive. The expenditure for any item which is more than \$150 over the approved budget requires the prior consent of the Program Quality Director.

to:

[a] The District Conference committee shall comply with any written requirements from the Finance Manager relating to financial management, records and related areas.

[b] The District Conference budget shall be approved by the District Executive. The expenditure for any item which is more than \$150 over the approved budget requires the prior consent of the Program Quality Director.

Discussion – there was none.

Moved: Esther Haines (C4)
Seconded: Mary Clarke (J5)
CARRIED

Motion 8

Move that Motion 8: that DP 5 references be amended by revising from: *Protocol 7.1 (4)* to: *Protocol 7.1 (5)*

Discussion – there was none.

Moved: Pauline Cook (Pres Waikanae)
Seconded: Rose Wyse (G4)
CARRIED

Motion 9

Move that Motion 9: that DP 9.3 be amended from:

"The Finance Manager is to provide each Division Director with a statement tracking Division and Area income and expenditure against the budget set at the beginning of the Toastmaster year (1 July). Whenever possible, this should be distributed by the 20th of the following month from September onwards."

to:

"The Finance Manager is to provide each Division Director with a statement tracking Division and Area income and expenditure against the approved budget for the current Toastmaster year. Whenever possible, this should be distributed by the 20th of the following month from September onwards."

Discussion – there was none.

Moved: Linda Barnes (Div C)
Seconded: Helen Cartmell (Div J)
CARRIED

Motion 10

Move that Motion 10: that DP 9.4 (a). be amended from:

"The District Director, Program Quality Director, Club Growth Director and Finance Manager will be the owners of all District Accounts."

to:

"The District Director, Program Quality Director, Club Growth Director and Finance Manager will be the owners of all District Accounts. *Policy 8.4 (5)*".

Discussion – there was none.

Moved: Helen Cartmell (Div J)
Seconded: Rose Wyse (G4)
CARRIED

Linda Barnes (Div C) asked if we still have a quorum. Dennis (Parliamentarian) confirmed we still had a quorum.

Motion 11

Move that Motion 11: that DP 10.5 be amended from:

"Members of clubs in District 72, who are International Directors or Region Advisors, shall have speaking rights at all District Administration/Executive Committee meetings and District Council meetings."

to:

"Members of clubs in District 72, who are International Directors or Region Advisors, shall have speaking rights at all District Executive Committee meetings and District Council meetings."

Discussion – there was none.

Moved: Johnny Quinn (VP Ed Queenstown)
Seconded: Marina Taylor (Div D)
CARRIED

Motion 12

Move that Motion 12: DP 8.1 be amended from: "All District 72 Speech and evaluation contests shall be conducted in accordance with Toastmasters International Contest Rules."

to:

"All District 72 Speech contests shall be conducted in accordance with the current Toastmasters International Contest Rules."

Discussion – there was none.

Moved: Linda Barnes (Div C)
Seconded: Rose Wyse (G4)
CARRIED

Motion 13

Move that Motion 13: DP 10.2 be amended by inserting the words "Smedley Distinguished" after the words "President's Distinguished "".

Discussion – there was none.

**Moved: Marina Taylor (Div D)
Seconded: Mary Clarke (J5)
CARRIED**

District 72 Procedures Part 1 Administrative & Part 2 Operating - combining the documents

Motion 14

Move that Motion 14: the District 72 Procedures, which are currently held in two documents covering Part One - Administrative, and Part Two - Operating, be amended by:

- a. combining into one document containing both Parts as Part A, Administrative and Part B, Operating. All current Administrative Procedures section / subsection identifiers be prefixed by "A" and all current Operating procedures section / subsection identifiers be prefixed by "B"; and**
- b. The "Preamble" which are the same in both current documents, be reproduced once in the new document and be renamed "Introduction".**

Discussion – there was none.

**Moved: Pauline Cook (Pres Waikanae)
Seconded: Celina Templeman (IPDD)
CARRIED**

Motion 15

Move that Motion 15: DP4.11 be amended from:

"When any changes are made to either the District Procedures or the District Administrative Procedures, those documents are to be updated and published on the District Website within thirty-five days of the close of the meeting."

to:

"When any changes are made to the District Procedures, the District Procedures document is to be updated and published on the District Website within thirty-five days of the close of the meeting."

"..

Discussion – there was none.

**Moved: Rose Wyse (G4)
Seconded: Leanne Fox (Pres Foveaux)
CARRIED**

Motion 16

Move that Motion 16: AP 4.1 " be amended from: "...District Procedures and District 72 Administrative Procedures."

to: "... and District Procedures."

Discussion – there was none.

Moved: Linda Barnes (Div C)

Seconded: Mary Clarke (J5)

CARRIED

Motion 17

Move that Motion 17: DP 5.7a be amended by deleting the words: "Administrative Procedures"..

Discussion – there was none.

Moved: Marina Taylor (Div D)

Seconded: Graham Hunt (Pres Tabletalk Toastmasters)

CARRIED

17 Senior District Officer Reports

17.1 Division Director's Reports

DD Diane called on Division Directors to give their reports.

Division C Director Linda Barnes presented her report as tabled.

Moved her report be received

Division D Director Marina Taylor presented her report as tabled.

Moved her report be received

Division E Director Daniel Kennett presented his report as tabled with one verbal update –
Division E contests held successfully via Zoom.

Moved his report be received

Division G Director Lucinda Chiu presented her report as tabled with verbal updates – due to the extension of membership renewals by TI, membership distribution updates. 26% reduction in membership across Division G with 4 clubs no longer in good standing. Highest impact has been evening clubs with 39% loss on average, lunchtime clubs 23% loss, morning clubs steady ~8% loss. There are 4 clubs president distinguished and 1 distinguished 25 out of 27 are meeting online.

Moved her report be received

Division H Director Robert Barton-Howes presented his report as tabled with verbal updates. WNZL club have decided to suspend operations for the time being due to Covid. LINZ has been successfully chartered in to Area H2.

Moved his report be received

Division J Director Helen Cartmell presented her report as tabled with verbal updates. Division J ran successful online conference on Sunday 26th April, acknowledged work by her team. All Division J clubs are running online meetings via Zoom but club membership has changed since April report. Only 3 clubs have membership of 20 plus, several have lost 3 or more members over the past few weeks, some related to Covid hardship. Petone club closed, funds and equipment

being distributed to other clubs. Only one person has put their name forward as an Area Director in Division J.

Moved her report be received

Seconded Division reports: Rose Wyse (G4)

17.2 Report of District Public Relations Manager

District Public Relations Manager Kendall Eade presented her report as table.

Moved her report be received

Seconded: Rose Wyse (G4)

17.3 Report of CGD

CGD Basil Moskovis presented his report with verbal updates - because of Covid have had 5 clubs indicated they are closing

- Shoreline
- Harbourside
- Emerging Leaders
- Leadership Academy
- Petone

Moved his report be received

Seconded: Mary Clarke (J5)

17.4 Report of PQD

PQD Steve presented his report as tabled, with following updates: District Contests have been rescheduled to be run online on 23rd of May, have Keynote speaker and District Awards. Thanked DD Diane for her leadership, CGD Basil, PRM Kendall, FM Philip for being part of the team. Thanks District Officers for being part of the year.

Moved his report be received

Seconded: Kinnie Vermeulen (G3)

17.5 Report of IPDD

IPDD Celina presented her report as tabled.

Moved her report be received

Seconded: Mary Clarke (J5)

17.6 District Director's Report

Presented report with following updates. Thanked PQD Steve and District for their support. Thanks to Top Table, all Division and Area Directors for their work.

Moved her report be received

Seconded: David Templeman (VP Ed Bay Harbour)

Discussion:

- Hilary Derrick (VP Ed Business Breakfast) wanted to say for clubs closing due to Covid, expressed condolences, losing a legacy
- Charlie Turner (Pres Oyster Orators) raised point of order that seconder for Division Directors reports was one of the people who moved one of the reports so can't second

their own report. DD Diane confirmed Rose Wyse not a Division Director so eligible to second reports.

All in favour of District Officer Reports (other than District Finance Manager's Report) be received.

CARRIED

18 Announcement of 2020-2021 District Officer Appointments:

District Director Elect Robert Woolley announced these appointments:

- Finance Manager Philip Smith
- Administration Manager Erin Daldry
- District Parliamentarian Carol Mitchell
- Area Directors still to be determined

19 General Business

None

20 International Director Candidates for Region 12

The two nominated candidates standing for International Director from Region 12 were invited to speak and both presented two-minute speeches:

- Lesley Storkey DTM
- Jan Vecchio DTM

21 Announcements

DD Diane thanked functionaries and IPDD.

21.1 The next District Council meeting will be held as a virtual meeting in September 2020 (date to be advised).

21.2 The next District 72 Executive Meeting will be held in July 2020 (date to be confirmed).

22.1 DD Diane declared meeting closed at 5.03pm.

Appendix 1

Present

District Officer Attendance

Role	Name
District Director	Diane Isherwood
Programme Quality Director	Steve Preston
Club Growth Director	Basil Moskovis
Public Relations Manager	Kendall Eade
Finance Manager	Philip Smith
Immediate Past District Director	Celina Templeman
Division C Director	Linda Barnes
Division D Director	Marina Taylor
Division E Director	Daniel Kennett
Division G Director	Lucinda Chui
Division H Director	Rob Barton-Howes
Division J Director	Helen Cartmell
Area Director C1	Imogen Duncan
Area Director C2	Kathryn Duncan
Area Director C3	Ann McDowall
Area Director C4	Esther Haines
Area Director D2	Daniela Rius
Area Director D3	Eve Hingston
Area Director D4	Bradley Grootelaar
Area Director D5	Judith Snelling
Area Director E1	Lisa Wheeler
Area Director E2	Miranda Vriend
Area Director E3	Bruce Milsom
Area Director E4	Gillian Perano
Area Director E6	Marlese Fairgray
Area Director G1	Patrick Sharp
Area Director G2	Cathy Ward
Area Director G3	Kinnie Vermeulen
Area Director G4	Rosemary Wyse
Area Director G5	Constance Talbot
Area Director H1	John Lulich
Area Director H2	Jack Snow
Area Director H4	Terry Cave
Area Director J2	Toby Petterson
Area Director J3	Justin Vincent
Area Director J5	Mary Clarke

Club Attendance

(Presidents and VP Education)

Agile	President, VP Education
Alphabet Athletic	VP Education
Alpine Toastmasters Timaru Club	President
Aranui Toastmasters	President, VP Education
Ashburton Toastmasters	President
Assurity Testmasters	President, VP Education
Avon	President, VP Education
Bay Harbour	President, VP Education
Bishopdale	President, VP Education
Boaters	President, VP Education
Business Breakfast	President, VP Education
Capital Breakfast	President
Capital Chatterers	President, VP Education
Cathedral City	President, VP Education
Christchurch Athenians Toastmasters	VP Education
Christchurch Toastmasters	President, VP Education
Christchurch Speechcraft	President, VP Education
Christchurch Women's Club	VP Education
Churton Park Toastmasters	President, VP Education
Coastmasters Toastmasters	President
Collider Toastmasters	President, VP Education
Cook Strait Toastmasters	President, VP Education
Cup Cake Communicators	President, VP Education
Dawnspeakers Club	President, VP Education
DIALOGUE Toastmasters	VP Education
Dollan House Toastmasters	President, VP Education
Dunedin Toastmasters	President, VP Education
Everest Toastmasters	VP Education
Fearbusters Toastmasters	President, VP Education
Five Crowns Club	President, VP Education
Foveaux Toastmasters	President, VP Education
Gracefield Toastmasters	President, VP Education
Grand Toastmasters	VP Education
High Noon Bankers	President
Hutt City Toastmasters	President, VP Education
Hutt Valley Toastmasters	President, VP Education
Island Bay Toastmasters	President, VP Education
Kapi Mana@Tawa Toastmasters	VP Education
Karori Toastmasters	President, VP Education
Liffey Toastmasters	VP Education
Masterton Toastmasters	President, VP Education
MBIE Toastmasters	President

Mid City Toastmasters	President, VP Education
Mount Victoria Toastmasters	President
Newtown Toastmasters	President, VP Education
Ngaio Toastmasters	VP Education
NZ Transport Agency Toastmasters	President, VP Education
Oaklands Toastmasters	President
Oamaru Toastmasters	President
Ohariu Toastmasters	VP Education
Outspoken Toastmasters	President, VP Education
Oyster Orators Toastmasters	President, VP Education
Paekakariki Toastmasters	VP Education
Pegasus Toastmasters	President, VP Education
Peninsula Presenters Toastmasters	President
Phoenix Toastmasters	President, VP Education
Police Toastmasters	President, VP Education
Public Service Toastmasters	VP Education
Queenstown Toastmasters	President, VP Education
Rangiora Toastmasters	President, VP Education
Riccarton Toastmasters	President, VP Education
ROAR Toastmasters	President, VP Education
Silverstream Toastmasters	President, VP Education
Southern Cities Toastmasters	VP Education
Speak-Easy Toastmasters	President, VP Education
Spinnaker Toastmasters Club	President
Spreydon Toastmasters	President
Statistically Speaking Toastmasters	VP Education
Sunbelt Speakers Toastmasters	President
Sunday Afternoon Toastmasters	President, VP Education
Tabletalk Toastmasters	President, VP Education
Taieri Toastmasters	President, VP Education
Te Aro Toastmasters	VP Education
Te Puni Korero Toastmasters	President
Terrace@12 Toastmasters	President
Toast Health Toastmasters	President
Toastmasters Of Waikanae	President
Turbine Talkers Toastmasters	President, VP Education
U-CAN-SPEAK Toastmasters	President, VP Education
Up Top Toastmasters	VP Education
Upper Hutt Toastmasters	VP Education
Victoria Toastmasters (Christchurch)	VP Education
Wadestown Toastmasters	VP Education
Wainuiomata Toastmasters	President, VP Education
Wanaka Toastmasters	President
Wavecrest Toastmasters	President

Wellington Club	President, VP Education
Wellington Professional Toastmasters	President, VP Education
Westport Toastmasters	President, VP Education
WOW Toastmasters Club	President, VP Education