

**Gisborne Convention  
November 2017  
Progress Report  
as at 30 April 2018**

	<b>Budget</b> (GST incl)	<b>Budget</b> (GST excl)	<b>Actual</b> (GST excl)
<b>Income</b>			
Registration	\$ 36,050	\$ 31,348	\$ 29,404
less 96 x \$20 refunds issued up to 30 April 2018			-\$ 1,670
Sponsorship	\$ 1,250	\$ 1,087	\$ -
Raffles	\$ -	\$ -	\$ 587
Interest Received	\$ -	\$ -	\$ 3
	<u>\$ 37,300</u>	<u>\$ 32,435</u>	<u>\$ 28,324</u>
<b>Expenses</b>			
Variable Expenses (Food)	\$ 21,650	\$ 18,826	\$ 20,130
Semi Variable Expenses (Convention Bags etc)	\$ 5,998	\$ 5,216	\$ 2,042
Fixed Expenses (AV / Venue)	\$ 7,555	\$ 6,570	\$ 3,742
Contingency (20% of Fixed Expenses)	\$ 550	\$ 478	\$ 250
	<u>\$ 35,753</u>	<u>\$ 31,090</u>	<u>\$ 26,164</u>
<b>Surplus</b>	<u>\$ 1,547</u>	<u>\$ 1,345</u>	<u>\$ 2,160</u>

**note:**

**refunds are still to be issued to 46 attendees - these will be paid during May 2018**

**there are also 59 attendees who have not yet provided bank account details - these will be followed up during May 2018**

**once these have been actioned, this report will be finalised**