

**New Zealand Toastmasters
District 72 Executive Committee Meeting
Friday 10th November 2017
Room 9, Emerald Hotel, 13 Gladstone Road, Gisborne
Commencing 5:00 pm**

	Agenda:		Presenter:
1	Call to order and welcome	DD	Sarah Bate
2	Mission Statement	PQD	Toni Sharp
3	Notice of Meeting	AM	Michelle Gerwitz
4	Speaking rights	DD	Sarah Bate
5	Apologies	AM	Michelle Gerwitz
6	Confirmation of quorum	DP	Chrissy Meyer
7	Changes to and confirmation of agenda	DD	Sarah Bate
8	Minutes of District Executive Meeting – 3 rd September 2017		
	8.1 Corrections to the minutes	DD	Sarah Bate
	8.2 Matters arising from the minutes	DD	Sarah Bate
9	Correspondence	AM	Michelle Gerwitz
10	Urgent Business		
	10.1 Confirmation of Officer Appointments	DD	Sarah Bate
	10.2 Confirmation of Officer Resignations	DD	Sarah Bate
	10.3 Confirmation of new clubs into areas	DD	Sarah Bate
11	Convention Reports		
	11.1 Report from Gisborne Convention November 2017	PQD	Toni Sharp
	11.2 Report from Waipuna Convention May 2018	PQD	Toni Sharp
	11.3 Future Conference Committee Report	DD	Sarah Bate
12	Finance Manager's Reports		
	12.1 Final Report for Wellington Convention May 2017	FM	Tania Fraser
	12.2 Progress Report for Gisborne Convention November 2017	FM	Tania Fraser
	12.3 Budget for Waipuna Convention May 2018	FM	Tania Fraser
	12.4 Management Accounts for the Quarter ended 30 September 2017	FM	Tania Fraser
	12.5 District 72 Budget for the 2017/2018 Year	FM	Tania Fraser
	12.6 District 112 Bank Account Motion	FM	Tania Fraser
13	Senior District Officer Reports		
	13.1 Division Directors	DivD	A,B,C,D,E,F,G,H,J
	13.2 Public Relations Manager	PM	Steve Preston
	13.3 Club Growth Director	CGD	Fiona Hodge/Neil

	13.4 Program Quality Director	PQD	Stichbury Toni Sharp/Celina Templeman
	13.5 Immediate Past District Director	IPDD	David Templeman Sarah Bate
	13.6 District Director	DD	
14	Motions on Notice		
	14.1 Realignment Report	DD	Sarah Bate
15	General Business		
	15.1 Convention bids	PQD	Toni Sharp/Celina Templeman
	15.2 Other General Business	DD	Sarah Bate
16	Announcements		
	Next Meeting – District Administration Meeting To be held 4 th March 2018 at St Andrew’s on the Terrace, Wellington	DD	Sarah Bate
17	Close	DD	Sarah Bate