

**Waipuna Convention****May 2018****Budget**

(updated 19 October 2017)

	<b>Budget</b>	<b>Budget</b>
	(GST incl)	(GST excl)
<b>Income</b>		
- Registrations (incl Sat lunch)	\$ 43,850	\$ 38,130
- Dine & Dance	\$ 13,320	\$ 11,583
- Special Events (Friday night/Sunday breakfast)	\$ 7,000	\$ 6,087
	<u>\$ 64,170</u>	<u>\$ 55,800</u>
<b>Expenses</b>		
Variable Expenses (Food):		
- Morning & Afternoon Teas/Meals	\$ 18,230	\$ 15,852
- Dine & Dance Meal	\$ 11,700	\$ 10,174
Semi Variable Expenses:		
- Programmes	\$ 1,500	\$ 1,304
- Conference Bags	\$ 8,500	\$ 7,391
- Educational materials (printing)	\$ 1,000	\$ 870
- Stationery	\$ 1,000	\$ 870
- Dine & Dance entertainment	\$ 1,104	\$ 960
- Dine & Dance decorations	\$ 400	\$ 348
- Lanyards/Badges/Ribbons/Thank-yous/Sundries	\$ 3,375	\$ 2,935
- Audio visual in break-out rooms	\$ 2,000	\$ 1,739
- Friday night cabaret act	\$ 2,000	\$ 1,739
Fixed Expenses:		
- Venue Hire (incl AV in Cole Theatre)	\$ 13,299	\$ 11,564
	<u>\$ 64,108</u>	<u>\$ 55,746</u>
<b>Surplus</b>	<u>\$ 63</u>	<u>\$ 54</u>