

District 72, Toastmasters New Zealand

Financial Report for the six months ended 31 December 2021

The Quarter Two Financial Report includes:

- Income Statement for the 6 months ended 31 December 2021
- Notes to the Income Statement for the 6 months ended 31 December 2021
- Available Funds as at 31 December 2021
- Balance Sheet as at 31 December 2021
- Notes to the Balance Sheet as at 31 December 2021

Income Statement for the 12 months ended 31 December 2021

	Note	Six Months Ended			Six Months Ended
		31 December 2021			31 December 2020
		Actual	Budget	Variance	Actual
District Revenue					
Membership Revenue	1	28,216	31,582	(3365)	
Conference Revenue	2	10,224	-		-
Other Revenue		0	-	0	
Total District Revenue		38,440	31,582	6,859	
District Expenses					
Conference Expenses	2	1,085	-	1085	
Recognition	3	(192)	1200	(1392)	
Club Growth	3	2,629	3,300	(670)	
Marketing Expense	4	(1,113)	2,000	(3,113)	
Public Relations Expenses	7	779	2,600	(1,820)	
Education & Training Expense	5	6,397	2,810	3,587	
Speech Contest Expenses		117	00	117	
Administration Expenses	6	243	1,150	(906)	
Food & Meals	7	26	3,310	(3,283)	-
Travel Expense	8	662	5,500	(4,837)	
Other Expenses		132	-	132	-
Total District Expenses		10,765	21,870	(11,105)	
Surplus for nine months ended 31 Mar 21		27,965	6,173	21,792	

Notes to the Income Statement for the nine months ended 31 March 2021

1. Membership Revenue is now \$3,365 behind budget mainly due to reduced member renewals in September.

2. Conference revenue is the registrations received for the May 22 event.
3. Recognition and Club Growth expenditure is currently below budget by \$2,062. Expenditure in the next 6 months should mean year actuals are close to budget.
4. Marketing expense is under budget by \$3,113 . Relates to a reversal of a creditor for \$2500 which should have been reversed to Club Growth expenses, not marketing.
5. Education and Training expenditure is \$3,587 over budget. This is partly due to the cost of airfares which includes airfares paid in advance for the May conference. Also includes \$1465 for food costs at the November DOT.
6. Administration costs are under budget by \$906 with spending in most categories being lower than budgeted. Expenditure in the next 6 mths will bring us closer to budget.
7. Food, Travel and Lodging expenses are below budget by \$3,283 . Very little accommodation costs have been incurred. Catering of \$1465 for DOT charged to Education & Training. May 2022 costs will take us nearer budget.
8. Travel expenses are under budget by \$4837. Airfares of \$1900 for November DOT were charged to Education and Training. Misallocated?

Available Funds as at 31 December 2021

Main District 72 Operating Account	17,645
USD Account	0
Convention A – Christchurch May 2020/22	14,986
Convention B - not in use (Silverstream May 2021)	16.24
Convention C - not in use (Hamilton May 2019)	0.71
Convention D – not in use (Dunedin May 2019)	<u>0.26</u>
Total Cash	32,648
District Reserve	<u>64,838</u>
Total Cash & District Reserve	<u>97,486</u>
Minimum District Reserve Required at Year End	<u>(12,375)</u>
Total Available Funds	<u>85,111</u>

Balance Sheet as at 31 December 2021

	Note	As At 31 December 2021	As At 31 Dec2020
Current Assets			
Cash and Cash Equivalents	1	96,289	
Prepaid Expenses	2	2,483	
Accounts Receivable	3	0	
Other Current Assets	4	<u>412</u>	
Total Current Assets		<u>99,184</u>	
Fixed Assets			
Fixed Assets	5	938	
Accumulated Depreciation	5	<u>938</u>	
Net Fixed Assets		<u>-</u>	
Total Assets		<u>99,184</u>	
Current Liabilities			
Accounts Payable	6	2,274	-
Accrued Liabilities	7	661	
Deferred Revenue	8	<u>-</u>	
Total Current Liabilities		<u>2935</u>	
Total Liabilities		2,935	
Members' Equity			
Cumulative Translation Adjustment	9	16,212	
Equity	10	52,702	
Quarter Two Surplus	11	<u>27,965</u>	
Total Members' Equity		<u>96,879</u>	
Total Liabilities and Equity		<u>99,814</u>	

Notes to the Balance Sheet as at 31 December 2021

1. Cash comprises all the bank accounts held by District 72 and the District 72 Reserve which is held in the US by Toastmasters International. For detail please refer to the listing of Available Funds as at 31 December 2021 above.
2. Prepaid expenses comprise expenses that have been paid before the event has taken place. Such expenses are held on the Balance Sheet until the event occurs. Prepaid expenses as at 31 Dec 2021 are comprised of costs associated with the May 2022 Christchurch conference.
3. Accounts receivable comprises of funds owed to District 72.
4. Other Current Assets is the current balance of Goods and Services Tax (GST) that the District expects to be able to claim as a refund from the Inland Revenue Department on completion of the six-monthly GST Return as at 31 December 2021.
5. The Fixed Asset is the Surface Pro tablet purchased in January 2018, which is being depreciated on a straight-line basis over 3 years. Accumulated Depreciation is the sum of monthly depreciation charges over the useful life of the asset.
6. The accounts payable balance comprises invoices that were entered into the accounting system during March but were paid during April.
7. The accrued liabilities balance relates to Facebook advertising costs incurred but not yet billed and historical outstanding cheques that have not been cashed against the District bank accounts. The cheques are unlikely to be re-issued but WHQ require the liability be retained due to Californian law requirements, which state cheques must be honoured whenever presented.
8. Deferred Revenue comprises the Conference registration fees collected in advance. The registrations are held on the balance sheet until the event occurs and will be released to the Income Statement in the month of the Conference (or when refunded if cancelled).
9. The Cumulative Translation Adjustment is the sum of foreign exchange gains and losses made on the translation of the District Reserve and USD Bank Account which are denominated in USD and translated to NZD for financial reporting purposes. This figure is built up over the years District 72 has been preparing financial reports and fluctuates depending on exchange rate movements.
10. This figure represents the equity of District 72, being the value of the assets owned after deducting liabilities due and the other items of equity being the Cumulative Translation Adjustment and the year to date result, which are shown separately.
11. This figure represents the surplus for the period ended 31 December 2021 - refer to the Income Statement above.

Tony Cross

District 72 Finance Manager 2020-21

Report drafted as at May 2021