

**Toastmasters International
District 72 Executive Committee Meeting
Hybrid
In-person at Living Springs, Christchurch
Online on Zoom
Sunday 17 July 2022, 10.00 AM**

See Appendix 1 for members present

1	<p>Call to order and welcome District Director (DD) Kathryn Duncan called the meeting to order at 10.00 am and welcomed all present. She explained the speaking and on-line voting processes.</p>
2	<p>District Mission Statement Program Quality Director (PQD) Glen Pearce read the District Mission Statement.</p>
3	<p>Notice of Hybrid Meeting Administration Manager (AM) Esther Haines read the notice of the hybrid meeting.</p>
4	<p>Speaking Rights DD Kathryn Duncan stated that only District Officers have speaking and voting rights. District Officers include: all Area Directors (AD) all Division Directors (Div. Dir.) District Administration Manager (AM) Esther Haines District Finance Manager (FM) Sheryl Ryan Public Relations Manager (PRM) Kath Cherrie Club Growth Director (CGD) Mary Jaksch Programme Quality Director (PQD) Glen Pearce Immediate Past District Director (IPDD) David O'Brien District Director Kathryn Duncan Under Toastmasters International (TI) Policy DD Kathryn Duncan extended speaking rights to: David Templeman, District Parliamentarian Marie Fox, District Trainer Karen Squires, District Trainer Tim Law, District Technical Officer Harry Fox, District Technical Officer DD Kathryn Duncan asked that those wishing to speak raise their hand (virtually or in-person) and wait to be acknowledged. She reminded speakers to clearly state their name and role before speaking and to speak clearly and loudly for the benefit of the Administration Manager and the recording device.</p>

5	<p>Apologies AM Esther Haines reported apologies from the following district officers: Dillon Skipper, Area Director D3 Catrin Jacksties, Area Director E1 Lovey Ratima-Rapson, Area Director E5 Reuben Painter, Area Director E6 Thomas Wynne, Area Director J4 Moved that the apologies be accepted. Kayleen Gilder, Div. Dir. C (Seconder not required.) There were no objections so the apologies were accepted.</p>
6	<p>Confirmation of Quorum District Parliamentarian (DP) David Templeman noted this is a District Executive Committee (DEC) meeting. A quorum for a DEC meeting is the majority of executive members. The executive currently has 7 Senior Officers, 5 Division Directors and 18 Area Directors (the roles of Area Directors for C1, C3, G4, G6 and J1 are vacant and not included) making a total of 30 members. The quorum is 16 members. DP David Templeman advised that 7 senior officers, 5 Division Directors and 12 Area Directors making a total of 24 members were present. DP David Templeman confirmed there were 24 Executive members present and we have a quorum.</p>
7	<p>Changes to and confirmation of Agenda and Additional Items No additional items were added to the agenda. Under Item 14.1: there is no Division H so no report from Division H will be received.</p>
8	<p>Minutes of the District 72 District Executive Committee Meeting held on 6 May 2022 The minutes of the 6 May 2022 District Executive Committee virtual meeting have been circulated. No corrections were received. The minutes of the 6 May District Executive Committee Meeting were adopted without objection.</p>
9	<p>Matters arising from the minutes 6 May 2022 There were no matters arising from the minutes.</p>
10	<p>Correspondence AM Esther Haines confirmed there were no items of correspondence that needed to be addressed by the executive.</p>

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Urgent Business

11.1 Confirmation of District Officer Resignations:

DD Kathryn Duncan reported no resignations have been received since the District Executive Committee meeting held on 6 May 2022.

11.2 Confirmation of Officer Appointments:

DD Kathryn Duncan reported the following appointments since the District Executive meeting held on 6 May 2022:

Division C Director Kayleen Gilder

Division D Director Celina Templeman

Area C2 Director Liz Doubtfire

Area C4 Director Glenys Forsyth

Area D1 Director Louise Landess

Area D3 Director Dillon Skipper

Area D4 Director Leonie Wilkinson

Area D5 Director Lisa Coppins

Area E1 Director Catrin Jacksties

Area E3 Director Pauline Jarvis

Area E5 Director Lovey Ratima-Rapson

AreaE6 Director Reuben Painter

Area G1 Director Patrick Sharp

Area G2 Director Siân Farr

Area G3 Director Kathleen Palmer

Area G7 Director Inger Deighton

Area J2 Director Laura Bruce

Area J3 Director Ash Keown

Area J4 Director Thomas Wynne

Area J5 Director Karen Lynley

District Finance Manager Sheryl Ryan

District Administration Manager

Field Officers:

District Parliamentarian David Templeman

District Trainer Marie Fox

District Trainer Karen Squires

District Technical Manager Tim Law

District Technical Manager Harry Fox

District Webmaster Brad Grootelaar

District Historian Denis McCord

Moved that the District Executive approves the appointment of the officers as listed

Moved: DD Kathryn Duncan

Seconded: FM Sheryl Ryan

There were no objections so the motion is carried.

11.3 Confirmation of New Clubs into Areas

DD Kathryn Duncan reported there were no new clubs chartered since 6 May 2022.

Conference Reports**12.1 Report from Online Conference May 2022 presented by PQD Glen Pearce**

The May 2022 Online Conference was well-supported and attended. Highlights included networking opportunities, fun events, a wide range of workshops and the contests. International Director Lesley Storkey attended and gave both a workshop and a keynote speech. The overall evaluation from attendees was very positive. People showed a high level of engagement giving examples of what they enjoyed and suggestions for future events.

**PQD Glen Pearce moved that the Online Conference May 2022 report be received.
Seconded: Karen Lynley, J5**

Discussion:

On behalf of the District, DD Kathryn Duncan thanked the organising team. The conference was absolutely amazing, incredibly inspiring, very-professionally presented and show-cased the online skills. DD Kathryn Duncan thanked Kath Cherrie, in particular, for all her hard work in organising it.

AM Esther Haines added that she had found the conference to be very well-run, immensely enjoyable and a lot of fun.

IPDD David O'Brien reiterated what a fantastic event it was. He thanked Kathryn Duncan (PQD 2021-22) and Glen Pearce (CGD 2021-22) for all the hard work they did and the amazing team that put it all together and ran it. The team was legendary – it went world-wide how amazing the conference was. The team should be proud of what they achieved.

There was no further discussion.

There were no objections so the motion that the Online Conference May 2022 report be received is carried.

12.2 Update on the May 2023 Conference presented by PQD Glen Pearce

The May 2023 Conference will be held over the weekend of 12, 13, 14 May 2023.

The Conference Chair is Pauline Cook.

Venue: The Angus, Lower Hutt

Theme: Back to the Future

Volunteers to help run the conference are welcome.

There is an online survey on the conference.

The conference will include all four contests, workshops, dine and dance on the Saturday night and meet in-person opportunities.

The hybrid option is being explored and associated costs will be worked out.

13	<p>Financial Report</p> <p>No financial report has been received. This will be covered in the September meeting.</p>
14	<p>Senior District Officer Reports</p> <p>14.1 Division Directors</p> <p>14.1a Division C Director Report Division C Director Kayleen Gilder moved that the Division C Director for 2021-22 Leanne Fox’s report be received as published.</p> <p>14.1b Division D Director Report Division D Director Celina Templeman moved that the Division D Director for 2021-22 Dani Ruis’s report be received as published.</p> <p>14.1c Division E Director Report CGD Mary Jaksch moved that her report as Division E Director for 2021-22 be received as published.</p> <p>14.1d Division G Director Report Division G Director Moumita Jaminder moved that the Division G Director for 2021-22 Anthony Fletcher’s report be received as published.</p> <p>14.1e Division J Director Report Division J Director Murray Ingram moved that the Division J Director for 2021-22 Pauline Cook’s report be received as published with no verbal updates.</p> <p>14.2 Public Relations Manager Report PRM Kath Cherrie moved that the PRM for 2021-22 Brad Grootelaar’s report be received as published.</p> <p>14.3 Club Growth Director Report PQD Glen Pearce moved that his report as CGD for 2021-22 be received as published.</p> <p>14.4 Program Quality Director Report DD Kathryn Duncan moved that her report as PQD for 2021-22 be received as published.</p> <p>14.5 District Director Report IPDD David O’Brien moved that his report as DD for 2021-22 be received as published.</p> <p style="text-align: right;">Seconder: Glenys Forsyth, AD C4</p>

	<p>There were no objections, so the motion that the Senior District Officers' Reports be received is carried.</p> <p>There was no discussion of the reports.</p>
15	<p>General Business</p> <p>Louise Landess, AD D1, asked if we could have a date for when the results of the survey about hybrid options for the May 2023 conference will be available.</p> <p>Karen Lynley, AD J5, gave a snapshot of the results: 35 respondents 24 would attend in-person 5 don't know yet 6 would not attend in person</p> <p>For the cost of on-line attendance at a hybrid conference: 42 % thought 10 – 20 % of the cost of in-person attendance was reasonable 36 % thought 20 – 30 % of the cost of in-person attendance was reasonable 21 % thought 30 – 50 % of the cost of in-person attendance was reasonable</p> <p>Louise Landess, AD D1, clarified that she wanted the date at which a decision would be made on the hybrid option. This decision is up to the Conference Chair Pauline Cook. Louise was advised to email PQD Glen Pearce and he will follow up.</p>
16	<p>Announcements</p> <p>The next meeting will be a District Executive Committee Meeting to be held online on Friday 9 September 2022 at 7 pm.</p>
17	<p>Close</p> <p>DD Kathryn Duncan thanked all who had participated in or assisted with the meeting.</p> <p>There being no further business, DD Kathryn Duncan stated that, if there was no objection, the meeting would be closed. There were no objections and the meeting closed at 10.29 am.</p>

Appendix 1: those registered for the District 72 Executive Committee meeting 17 July 2022

District Director - Kathryn Duncan
Program Quality Director - Glen Pearce
Club Growth Director – Mary Jaksch
Public relations Manager – Kath Cherrie
Administration Manager – Esther Haines
Finance Manager – Sheryl Ryan
Immediate Past District Director -David O’Brien
Division C Director – Kayleen Gilder
Division D Director – Celina Templeman
Division E Director- Erik Roeper
Division G Director – Moumita Jaminder
Division J Director – Murray Ingram
Area Directors:
C2 – Liz Doubtfire
C4 – Glenys Forsyth
D1 – Louise Landess
D4 – Leonie Wilkinson
D5 – Lisa Coppins
E3 – Pauline Jarvis
G2 - Siân Farr
G3 – Kathleen Palmer
G7 - Inger Deighton
J2 – Laura Bruce
J3 – Ash Keown
J5 – Karen Lynley
Also present:
District Parliamentarian – David Templeman
District Trainer – Marie Fox
District Technical Support - Tim Law
District Technical Support – Harry Fox