

**Toastmasters International  
District 72 Hybrid Council Meeting  
The Angus Inn, Lower Hutt and  
Online on Zoom  
Saturday 13 May 2023, 12.30 PM**

**See Appendix 1 for members registered**

<b>1</b>	<p><b>Call to order and welcome</b> District Director (DD) Kathryn Duncan called the meeting to order at 12.30 pm and welcomed all present. She explained that the meeting was being recorded, for minute-taking purposes only.</p> <p>DD Kathryn Duncan explained the protocols for this hybrid meeting. She explained that all votes will be cast using the voting platform and that once voting has been declared closed and the vote result announced, no further votes would be counted. She explained that anyone wishing to have their vote recorded should contact the Administration Manager or District Parliamentarian, either using the Zoom chat function or at the conclusion of the meeting. She reminded everyone that no proxies are permitted at any District Council Meeting, but a club can choose whether the President or Vice-President Education casts both votes or that they cast one each. The voting platform reflects this. Club Officers can cast a maximum of two votes, District Officers can cast a maximum of three votes (their District Officer vote and up to two Club Officer votes).</p> <p>A test vote was conducted.</p> <p>DD Kathryn Duncan explained the timing rules and reminded speakers to state their name and voting role before commencing speaking. The timer was Michelle Gerwitz (Turbine Talkers and Upper Hutt).</p>
<b>2</b>	<p><b>Notice of Online Meeting</b> Administration Manager (AM) Esther Haines read the notice of the hybrid meeting.</p>
<b>3</b>	<p><b>District Mission and Core Values</b> Program Quality Director (PQD) Glen Pearce read the Mission Statement and Core Values.</p>

4	<p><b>Speaking Rights</b></p> <p>DD Kathryn Duncan stated that only members of the District Council, that is, Club Presidents, Club Vice-Presidents Education and District Officers, have speaking rights at this meeting. District Officers include:</p> <ul style="list-style-type: none"> <li>all Area Directors (AD)</li> <li>all Division Directors (Div. Dir.)</li> <li>District Administration Manager (AM) Esther Haines</li> <li>District Finance Manager (FM) Sheryl Ryan</li> <li>Public Relations Manager (PRM) Kath Cherrie</li> <li>Club Growth Director (CGD) Mary Jaksch</li> <li>Programme Quality Director (PQD) Glen Pearce</li> <li>Immediate Past District Director (IPDD) David O'Brien</li> <li>District Director Kathryn Duncan</li> </ul> <p>Under Toastmasters International (TI) Policy DD Kathryn Duncan extended speaking rights to:</p> <ul style="list-style-type: none"> <li>David Templeman, District Parliamentarian</li> <li>Tim Law, District Technical Officer</li> <li>Harry Fox, District Technical Officer</li> <li>Bailey Wood, District Technical Officer</li> <li>District Audit Committee Chair &amp; District Realignment Committee member, Past Distinguished District Governor Joy Ackrill</li> <li>Lower Hutt Conference Chair, Pauline Cook</li> <li>Lower Hutt Conference Treasurer, Philip Smith</li> <li>Credentials Chair, Nicola Green</li> </ul>
5	<p><b>Confirmation of Quorum</b></p> <p>District Parliamentarian (DP) David Templeman noted this is a District Annual Council meeting. A quorum for a District Annual Council meeting is one third of Club Presidents and Vice-Presidents Education. The District currently has 91 clubs in good-standing, making 182 votes. One third of this is 61 votes.</p> <p>DP David Templeman confirmed there were 104 votes registered and we do have a quorum.</p>
6	<p><b>Apologies</b></p> <p>All apologies must be entered in the electronic apologies book.</p> <p><b>AM Esther Haines moved that the apologies as recorded in the electronic apologies book be accepted.</b></p> <p><b>Seconded: Penny Coffey, President, Civic Club</b></p> <p>There was no discussion.</p> <p><b>The motion is that the apologies as per the electronic apologies book be accepted.</b></p> <p>Vote via the electronic platform.</p>

	<p><b>Tha Ayes have it. The motion is carried.</b></p>
7	<p><b>Changes to and confirmation of Agenda and Additional Items</b> There were no changes to the agenda.</p>
8	<p><b>Minutes of the Semi-Annual District 72 Council Meeting held on 11 September 2022</b> The minutes of this meeting have been circulated.</p> <p>Area J2 Director Laura Bruce noted that the minutes on the District Toastmasters page are indicated as October 11<sup>th</sup> 2022.</p> <p>It was clarified that the date beside the document title on the webpage is the date it was uploaded to the website not the date of the meeting.</p> <p><b>Motion: That the minutes of the Semi-annual District Council meeting held on 11 September 2022 as circulated are a true and correct record.</b> <b>Moved: Celina Templeman, Division D Director</b> <b>Seconded: Helen Cartmell, President, Cupcake Communicators and Silverstream Clubs</b></p> <p>Vote via the electronic platform.</p> <p><b>The Ayes have it. The motion is carried.</b></p>
9	<p><b>Matters arising from the minutes of the Semi-annual District Council Meeting held on 11 September 2022.</b> There were no matters arising from the minutes.</p>
10	<p><b>Correspondence</b> AM Esther Haines confirmed there were no items of correspondence that needed to be addressed by the District Council.</p>
11	<p><b>Urgent Business</b></p> <p><b>a) Confirmation of District Officer Resignations:</b> DD Kathryn Duncan reported that she has received the following resignations since the Semi-Annual District Council meeting held on 11 September 2022: Gorden Goodall, Area C3 Director Catrin Jacksties, Area E1 Director Patrick Sharp, Area G1 Director</p>

	<p><b>Motion: that the District Council accepts the resignation of the officer as listed.</b>  <b>Moved: Judy Love, Vice-President Education, Cupcake Communicators</b>  <b>Seconded: Helen Cartmell, President, Cupcake Communicators and Silverstream Clubs</b></p> <p>Vote via the electronic platform.</p> <p><b>The Ayes have it. The motion is carried.</b></p> <p><b>b) Confirmation of Officer Appointments:</b>  DD Kathryn Duncan reported the following District Officer appointments since the District Council meeting on 11 September 2022:  Roger Hynd, Area J1 Director</p> <p><b>Moved that the District Council confirms the appointments of the officers as listed</b>  <b>Moved: Pauline Cook, Vice-President Education, Toastmasters of Waikanae</b>  <b>Seconded: Jeremy Naylor, VP-Education, Tawa Toastmasters</b></p> <p>Voting via the electronic platform.</p> <p><b>The Ayes have it. The motion is carried.</b></p> <p><b>11.3 Confirmation of New Clubs into Areas</b>  DD Kathryn Duncan reported that, unfortunately, there were no new clubs chartered since the District 72 Council Meeting held 11 September 2022.</p>
12	<p><b>District Realignment Report</b></p> <p>DD Kathryn Duncan asked PQD Glen Pearce to present the District Realignment Report.</p> <p>PQD Glen Pearce:  The aim of the District Realignment Committee was to look at what we could do differently to make it a stronger District going forward. PQD Glen Pearce thanked all the members of the committee, David Templeman, Leanne Fox, Kayleen Gilder and Joy Ackrill, for all the hard work that has gone on behind the scenes. He also thanked all the people who have given feedback.</p> <p>He reminded those attending that we would vote on receiving the report, the report would be presented, it would be moved that the report be adopted and then it would be opened for discussion.</p> <p><b>On behalf of the District Realignment Committee, PQD Glen Pearce moved that the District Realignment Report dated 17 April 2023 be received.</b>  No seconder required.</p> <p>Voting via the electronic platform.</p> <p><b>The Ayes have it. The motion is carried.</b></p> <p>PQD Glen Pearce asked committee member Past Distinguished District Governor (PDDG) Joy Ackrill to present the report.</p>

PDDG Joy Ackrill:

Toastmasters International requires Districts to review and, if necessary, amend the alignment of clubs, areas and divisions within their boundaries annually. Points to consider are: geography, demographics, growth opportunities and that areas contain between four and six clubs. The committee was set up in October 2022. We met approximately ten times between 20 October and 17 April. Geography was our biggest challenge. We published a consultation document in December 2022. Five Zoom meetings were held: two to cover the South Island and three to cover North Island. Feedback was received by email and these Zoom meetings. Thank you to Toastmasters of Wairarapa for their very supportive email. It was much appreciated by the committee and was called out during our meetings about how nice it was to have something where somebody came back and said 'Yes, we like this.' Based on the feedback we made some changes. We had hoped to balance the number of clubs in divisions so that each division would have approximately the same number of clubs. However, we were not able to achieve this in the South Island so decided not to try to balance it in the North Island. What we have ended up with is that Division C with four areas with 20 clubs, Division D has six areas with 28 clubs, Division G has six areas with 29 clubs, and Division J has four areas with 22 clubs. The final report was published on 17 April. This is the structure for the year 1 July 2023 to 30 June 2024. It is not the structure through to the third millennium.

Principles Applied:

- Have approximately the same number of clubs in each division.
- Establish areas with a mixture of strong and not so strong clubs.
- Clubs meeting online should be able to move from their current areas.

Summary of Proposed Changes

- Realign three Divisions C, D and E into two Divisions, C and D
- Move Solnet from Area G4 to Area G2
- Realign three Areas J3, J4 and J5 into two Areas J3 and J4
- Move Cup Cake Communicators from Area J5 to Area J2

Solnet is a lunchtime club and sits better in an area with other lunchtime clubs.

Proposed Division C

C2	Gore, Queenstown, Scarfies Speechcraft, Wānaka
C3	Five-thirty Forum, Foveaux, Grand, Oyster Orators, ROAR
C4	Dawnspeakers, Dunedin, Lunchspeak, Speak-Easy, Tabletalk, Wavecrest
C6	Alpine, Ashburton, Everest, Greymouth, Westport

Proposed Division D

D1	Alphabet Athletic, Boaters, Southern Cities, Sunrise
D2	Bishopdale, Kaiapoi, Northside, Rangiora
D3	Aranui, Bay Harbour, Christchurch, Oakland, Pegasus
D4	Christchurch Women's, Civic, Dollan House, U-CAN-SPEAK, Victoria
D5	Cathedral City, Hornby, Liffey, Lincoln Research
D6	Motueka, Nelson, Nelson Madhatters, Sunbelt Speakers

Proposed Division G

G1	Capital Breakfast, Capital Chatterers, Harbourside, Sunrise Speakers
G2	BNZ, DIALogue, Police, Solnet, TOAST Health, Up Top

G3	Five Crowns, MBIE, NZ Transport Agency, Te Puni Kōrero, Terrace @ 12, Toast IT! By Servian NZ
G4	Capital, Te Aro, Wellington, Wellington Professional
G6	High Noon Bankers, LINZ, Statistically Speaking, Toast NOW
G7	Cook Strait, Island Bay, Newtown, Peninsula Presenters, Turbine Talkers

Proposed Division J

J1	Churton Park, Kapi Mana @ Tawa, Paekākāriki Early Birds, Porirua Central, Spinnaker, Waikanae
J2	Cupcake Communicators, Karori, Newlands, Ohariu, Wadestown
J3	Gracefield, OUCH, Silverstream, Upper Hutt, Wairarapa
J4	Hutt City, Hutt Valley, Phoenix, Sunday Afternoon, Wainuiomata

DD Kathryn Duncan asked for someone to move that the District Council adopts the District Realignment report dated 17 April 2023.

Bailey Wood, President, Alphabet Athletic raised a Point of Order to ask if the report was going to be opened for discussion.

DD Kathryn Duncan replied that it would be opened for discussion as soon as the motion had been moved.

**Motion: that the District Council adopts the District Realignment report dated 17 April 2023.**

**Moved: Judy Love, Vice-President Education, Cupcake Communicators**

**Seconded: Helen Cartmell, President, Cupcake Communicators and Silverstream Clubs**

DD Kathryn Duncan opened the District Realignment report for discussion.

Bailey Wood, President, Alphabet Athletic objected that the motion was to adopt the report not open it for discussion. DP David Templeman clarified that the motion was to adopt the report, and that motion is now open for discussion.

Endah van Wering, President, Up Top Club, asked what the impact would be for clubs of this change. PDDG Joy Ackrill responded that the impact to the clubs is that they will be in the areas that were displayed and are included in the report, for the year 1 July 2023 to 30 June 2024. Practically, this means that you may be competing against different clubs at your area level contests than those clubs you have been competing with previously.

Bailey Wood, President, Alphabet Athletic, acknowledged the amount of work that had gone into the Realignment Report. He pointed out that as the report stands, we will need to realign next year, which means we will need a new realignment committee. He was particularly concerned about Areas C2, D2, G1 and G4. These four areas are probably, within the next few months, to being going down to Areas of three clubs. Unless there are new clubs already in the wings, which Bailey does not believe that there are, that can't be carried forward. Especially, D2 and G4. We already know that clubs that are not in good-standing have closed, based off the Club Growth report, so, that is setting these areas up for failure straight off the bat.

Has the committee considered this and is this best choice for these areas going forward?

PDDG Joy Ackrill responded that they did consider that, but we have to go with what we have now, rather than what might happen in the future. We removed those clubs that were already showing as being suspended and we didn't factor them into the mix.

Bailey Wood said that those clubs were still in the realignment report. Specifically, Capital and Northside have already closed but are showing in the report as not in good-standing. So, you are proposing to move clubs that have closed into areas.

DD Kathryn Duncan confirmed that Capital has not closed.

Bailey Wood said that according to the Club Growth Director report, Capital had closed.

DD Kathryn Duncan clarified that that was thought to be the case at the time the report was written.

Bailey Wood said that was a good thing for the club.

Harry Fox raised a point of information, reminding online participants to raise their virtual hand if they want to be recognised.

Nicola Green, President, Rangiora Toastmasters, asked if Northside Club had closed or not.

PQD Glen Pearce said that, as far as he knows, Northside have not paid any club dues at the moment and that Division E were trying to ascertain what was going on with the club at the moment.

DP David Templeman pointed out that three club areas are not a major issue.

There was no further discussion.

DD Kathryn Duncan thanked PDDG Joy Ackrill for presenting the Realignment Report and the committee for all the hard work they had done on it.

**Motion: that the District Council adopts the District Realignment report dated 17 April 2023.**

Voting via the electronic platform.

For: 81

Against: 2

Abstain: 5

**The motion is carried.**

**Election of District Officers for the 2023-2024 District Year**

DD Kathryn Duncan explained that the Elections would be held according to the Governing Documents of Toastmasters International, and, in particular, the District Administrative Bylaws and Protocol 9.0.

She also explained that we would be using the same voting platform that we have used for the rest of the District Council. This allows quick and easy tallying of the votes.

She asked DP David Templeman to explain the election rules.

DP David Templeman:

The following procedures will apply for all elected offices:

- The Chair will announce the District Leadership Committee endorsed candidates. These do not need to be seconded as the report has already been adopted.
- The Chair will then announce Floor Candidates, who need to be seconded.
- Floor Candidates were required to declare their intent to run and submit their completed paperwork no later than 12.29 pm on 6th May.
- For uncontested positions, the Chair will direct the Administration Manager to cast a single vote on behalf of the meeting in favour of the candidate. The Chair will then declare the candidate elected.
- For contested positions, each candidate, or their designated representative, will be invited to give a two-minute speech. The speeches will be delivered in alphabetical order by surname. The timers will mute the speaker once their time has elapsed and there will be no other indication of time. In the room, the timer, Michelle Gerwitz, will stand up and start clapping and we will join her.
- The Chair will call for the vote using the same process as has been used for the rest of the meeting.
- A candidate will be declared elected if they receive a majority of the votes cast.

DP David Templeman asked if there were any questions. There were none.

DD Kathryn Duncan asked Immediate Past District Director (IPDD) David O'Brien to present the report of the District Leadership Committee and move that it be adopted.



IPDD David O'Brien thanked the members of the District Leadership Committee, Leanne Fox, Ellie Young, Nicola Robertson, Michelle Gerwitz, and Carol Mitchell for all their hard work. This report is valid, in that it was uploaded to the District website to meet all the criteria for it to be a valid report. This report is incomplete in that not all of the roles were filled. The report is based on the interviews that the committee held with each of the candidates who nominated themselves.

**IPDD David O'Brien moved that the report of the District Leadership Committee be adopted.**

**Seconded: Celina Templeman, Division D Director**

**For the Office of the District Director for 2023-2024** there is one Nomination, Distinguished Toastmaster Glen Pearce.

As this office is uncontested, DD Kathryn Duncan directed the Administration Manager to cast a single vote for Glen Pearce.

**DD Kathryn Duncan declared that Glen Pearce is elected District Director for 2023-2024.** Congratulations Glen!

**For the Office of Program Quality Director for 2023-2024** there is one Floor Candidate: Mary Jaksch.

No further nominations were received by the deadline.

**Seconded: Raewyn Hunt, President, Foveaux Toastmasters**

As this office is uncontested, DD Kathryn Duncan directed the Administration Manager to cast a single vote for Mary Jaksch.

**DD Kathryn Duncan declared that Mary Jaksch is elected Program Quality Director for 2023-2024.** Congratulations Mary!

**For the Office of Club Growth Director for 2023-2024.**

No nominations were received by the deadline. This position remains vacant at this time.

Anyone interested in the position was invited to contact incoming DD Glen Pearce.

**For the Office of Public Relations Manager for 2023-2024.**

There are no nominated Candidates for this position, however this position does allow for floor candidates to be nominated on the day.

DD Kathryn Duncan called for nominations from the floor.

There were no nominations and the position remains vacant.  
Anyone interested in the position was invited to contact incoming DD Glen Pearce.

**Election of Division Directors**

**For the Office of Division C Director for 2023-2024** there is one Floor Candidate: Lisa Coppins.

**Seconded: Marie Fox, President, Liffey Club**

As this office is uncontested, DD Kathryn Duncan directed the Administration Manager to cast a single vote for Lisa Coppins.

**DD Kathryn Duncan declared that Lisa Coppins is elected Division C Director for 2023-2024.** Congratulations Lisa!

**For the Office of Division D Director for 2023-2024** there is one Floor Candidate: Rueben Painter.

**Seconded: Marie Fox, President, Liffey Club**

As this office is uncontested, DD Kathryn Duncan directed the Administration Manager to cast a single vote for Rueben Painter.

**DD Kathryn Duncan declared that Rueben Painter is elected Division D Director for 2023-2024.** Congratulations Rueben!

**For the Office of Division G Director for 2023-2024** there is one Floor Candidate: Terry Cave.

**Seconded: Alan Coventry, President, Sunday Afternoon**

As this office is uncontested, DD Kathryn Duncan directed the Administration Manager to cast a single vote for Terry Cave.

**DD Kathryn Duncan declared that Terry Cave is elected Division G Director for 2023-2024.** Congratulations Terry!

**For the Office of Division J Director for 2023-2024** there is one Floor Candidate: Jacqui Blackwell.

**Seconded: Pauline Cook, Vice-President Education, Toastmasters of Waikanae**

As this office is uncontested, DD Kathryn Duncan directed the Administration Manager to cast a single vote for Jacqui Blackwell.

**DD Kathryn Duncan declared that Jacqui Blackwell is elected Division J Director for 2023-2024.** Congratulations Jacqui!

14	<p><b>Lower Hutt Conference May 2023 Report</b></p> <p>DD Kathryn Duncan asked PQD Glen Pearce to present the report for the Lower Hutt District Conference and move that it be received.</p> <p>PQD Glen Pearce asked Conference Chair Pauline Cook to present the report.</p> <p>Conference Chair Pauline Cook: We had an amazing team, a creative group of Toastmasters, who have formed the Conference Committee this year. They worked tirelessly and they can laugh. They worked tirelessly to create the first hybrid conference, with a 'Back to the Future' theme. It started yesterday and is held here at the Angus Hotel, Lower Hutt. The number of Toastmasters registered has surpassed our expectations. We planned for 80 people, and we had some doubts during the year that we were even going to get that number. Now we have over 130 people registered, spread over the three days. Those are the ones attending in-person. We also have 15 registered on hybrid and some people coming in for odd sessions online. We are delighted to see that Toastmasters are interested in a face-to-face conference again. It has been really exciting to see the buy-in from people. They have been keen to engage in the process and the planning. They have appreciated that we have two options: the hybrid and the face-to-face. The Friday night entertainment last night was great fun with the quiz and the karaoke and tonight will be even better, I hope, with the Dine and Dance. The highlight, of course, is the contests and we have had the Table Topics and Humorous and we look forward to Evaluation and, tomorrow, the pinnacle of the Toastmasters year, the International Speech contest. Also included was the District Council Meeting, where some important decisions have been made.</p> <p>This weekend will be filled with interesting and stimulating speakers, we have heard from some of them already, some great workshops and an interactive panel discussion tomorrow, packed with lots of self-development strategies and new ideas that will enrich the Toastmasters experience. We hope that all who attend will have an energising weekend with lots of fun, laughter and learning.</p> <p><b>Conference Chair Pauline Cook moved that her report be received.</b> <b>Seconded: Area J5 Director Karen Lynley</b></p> <p>DD Kathryn Duncan opened the report of the Lower Hutt Conference 2023 for discussion.</p> <p>Area J5 Director Laura Bruce questioned the description of the International Speech Contest as the pinnacle of the contests suggesting that the wording 'we are going to culminate with the International Speech contest' because she would not want the contestants on the other contests to feel that they were not important.</p>

	<p>Conference Chair Pauline Cook thanked Laura for her comments and agreed that the contestants in all contests are important.</p> <p>There was no further discussion.</p> <p>On behalf of the District, DD Kathryn Duncan, congratulated the wonderful team of the Lower Hutt Conference for all their hard work for a conference that, had, so far, been absolutely amazing and asked for a round of applause.</p>
15	<p><b>Financial Reports</b></p> <p><b>15.1 Report for the Lower Hutt Conference 2023</b></p> <p>DD Kathryn Duncan asked Conference Treasurer Philip Smith to present the financial report for the Lower Hutt Conference and move that it be received.</p> <p>Conference Treasurer Philip Smith presented the progress financial report for the Lower Hutt Conference May 2023, saying:  Registrations have surpassed our forecast. A lot of the fixed charges will not be paid until after the conference, once we are satisfied that they have provided the service we asked for. Some of those costs are a bit higher than forecast. That is a good thing because it is a reflection of the fact that we had more registrations. We needed more bags and lanyards. Our fixed fees are all within forecast. We had tolerances built into the forecast. It looks like a very satisfactory financial result.</p> <p>Philip encouraged us to buy raffle tickets and pointed out that, as the accountant, he was not member of the creative team.</p> <p><b>Conference Treasurer Philip Smith moved that the Lower Hutt Conference May 2023 financial progress report be received.</b>  <b>Seconded: Judy Love, Vice-President Education, Cupcake Communicators</b></p> <p>DD Kathryn Duncan opened the Lower Hutt Conference May 2023 progress financial report for discussion.</p> <p>There was no discussion.</p> <p>DD Kathryn Duncan thanked Philip for his hard work.</p> <p><b>15.2 District Financial Statements for the period 1 July 2022 to 31 December 2022</b></p> <p>DD Kathryn Duncan asked District Finance Manager Sheryl Ryan to present the Audited District Financial Report for the period 1 July 2022 to 31 December 2022.</p> <p>The Financial Report for the period 1 July 2022 to 31 December 2022 is on the website and details plus commentary can be found there.</p>

FM Sheryl Ryan highlighted the following points for this period:

- Net income exceeds budget by \$7,106
- Revenue is under budget by \$4,273
- Expenditure is under budget by \$11,379
- Revenue
  - o Membership income is \$1,082 below budget
  - o Other revenue is -\$3,191, which is a historical correction from Toastmasters International related to the old District Service Charge.
- Expenditure
  - o Travel is \$4,390 under budget. This is due to November District Officer Training switching to hybrid format after it was discovered that the high cost of flights between Wellington and Christchurch would have sent Travel way over budget.
  - o Club Growth is \$2,845 under budget.

**FM Sheryl Ryan moved that the Audited District Financial Report for the period 1 July 2022 to 31 December 2022 be received.**

**Seconded: Reuben Painter, Area E6 Director**

DD Kathryn Duncan opened the District Financial Report for the period 1 July 2022 to 31 December 2022 for discussion.

Peter Scholtens, Vice-President Education, Capital Chatterers thanked FM Sheryl Ryan for her wonderful report and pointed out that we have not spent the money and asked if we were going to spend the money, have we spent the money, and, if we are not going to spend the money, why not?

FM Sheryl Ryan said that part of this question would be covered when she presented the Financial Report for 1 July 2022 to 28 February 2023. She was able to say that as of May 2023 we have definitely caught up with the spend as she has had to request more money from Toastmasters International.

Endah van Wering, President, Up Top Club asked what Education and Training had already been paid for and what was the Education and Training going forward for the remaining half year?

PQD Glen Pearce responded that the spend in the first half of the year had been low as not all District Officers had attended the hybrid training in November. Further training in the second half of the year would be the May training for District Officers and the June training for incoming District Officers.

There was no further discussion.

**FM Sheryl Ryan moved that the Audited District Financial Report for the period 1 July 2022 to 31 December 2022 be adopted.**

**Seconded: Kayleen Gilder, Division C Director**

Voting via electronic platform.

**The Ayes have it with 82 votes. The motion is carried.**

### **15.2 District Financial Statements for the period 1 July 2022 to 28 February 2023**

DD Kathryn Duncan asked FM Sheryl Ryan to present the District Financial Statements for the period 1 July 2022 to 28 February 2023.

The Financial Report for the period 1 July 2022 to 28 February 2023 is on the website and details plus commentary can be found there.

FM Sheryl Ryan commented that we usually have a nine-month report to 31 March but she is still waiting for the March District Reserve Statement from Toastmasters International. Revenue still exceeds expenditure.

FM Sheryl Ryan highlighted the following points for this period:

- Revenue still exceeds expenditure.
- Net income exceeds budget by \$11,135
- Revenue is under budget by \$4,857
- Expenditure is under budget by \$15,992
- Revenue
  - o Membership income is \$1,853 below budget
  - o Other revenue is -\$3,191, which is a historical correction from Toastmasters International related to the old District Service Charge.
- Expenditure
  - o Travel is \$4,854 under budget. This is due to November District Officer Training switching to hybrid format after it was discovered that the high cost of flights between Wellington and Christchurch would have sent Travel way over budget. District Officers arrived for training yesterday, which will have helped use the Travel allocation.
  - o Club Growth is \$3,840 under budget. However, approximately \$4,000 has since been spent on the new Visitor Booklets.
  - o Education and Training, Public Relations and Recognition are the other categories with large underspends compared to budget.

**FM Sheryl Ryan moved that the District Financial Report for the period 1 July 2022 to 28 February 2023 be received.**

**Seconded: Malcolm Freebairn, President, Capital Chatterers**

DD Kathryn Duncan opened the District Financial Report for the period 1 July 2022 to 28 February 2023 for discussion.

DD Kathryn Duncan asked CGD Mary Jaksch to comment on the spend on Club Growth.

CGD Mary Jaksch showed the meeting a copy of the new Visitor Booklet. At least 55 of the District's over 90 clubs have been sent copies. This is a project that takes time and a lot of work, not just the design work but the consultation with members on the text and images. We have been able to bring it to a conclusion. It has been published and sent out. It took six months from start to completion of this project. That is why the money was not spent in the first six months but, as we have just heard, we have now caught up.

Peter Scholtens, Vice-President Education, Capital Chatterers asked what classification in the accounts was the cost of the Visitor Booklets? Was it Club Growth or Marketing outside Toastmasters?

FM Sheryl Ryan replied that it was Club Growth.

Peter Scholtens, Vice-President Education, Capital Chatterers pointed out that, in that case, there was no spend under Marketing outside Toastmasters. The budget for Marketing outside Toastmasters is about \$4,000 and the spend to 28 February is \$7.

FM Sheryl Ryan explained that the spend should be zero. The \$7 is the difference between the expenditure that was accounted for to 30 June 2022 and the actual expenditure that got paid out, probably in July 2022. She invited CGD Mary Jaksch to speak about the Marketing outside Toastmasters expenditure.

CGD Mary Jaksch the spend under Marketing outside Toastmasters is about brand recognition. We had the first tranche of advertisements in the *Listener*, three consecutive weeks of advertisement and we are going to do a second lot of advertisements. The mini-flyers that have been sent to clubs are also in this category but they are not yet in the Financial report.

Peter Scholtens, Vice-President Education, Capital Chatterers asked if it was likely that the Travel expenditure would remain below budget, possibly by \$3,000 to \$5,000.

FM Sheryl Ryan responded that it depended how many of the incoming District team would be flying to Wellington for District Officer Training. She thought it unlikely that the variance from budget would be as large as he suggested.

Peter Scholtens, Vice-President Education, Capital Chatterers asked about the approximately \$28,000 shown as Toastmasters International Reallocation on the balance sheet. This is nearly a quarter of our reserves. What has happened and why? Will we get it back?

FM Sheryl Ryan referred members to the commentary in the full report on the website for a description of the Toastmasters Reallocation, which is money taken by

	<p>Toastmasters International from the District Reserve, and confirmed that the District will not get it back.</p> <p>DD Kathryn Duncan explained that the District Reserve is not money that we can directly use. It is an amount that Toastmasters International carry over from year to year. The Reallocation does not affect our budget or what we can spend. It has just gone from the reserve. The reserve is a pot of money that can be made available. Toastmasters International have decided that their systems needing upgrading has a higher priority than having the money sitting in the pot.</p> <p>FM Sheryl Ryan added that Toastmasters International call it a reallocation for purposes related to the organization’s mission.</p> <p>DD Kathryn Duncan said that the letter from Toastmasters International concerning the Reallocation would be made available on the website.</p> <p>There was no further discussion.</p> <p>PDDG Joy Ackrill pointed out that these are not audited accounts and, therefore, must be accepted not adopted.</p> <p><b>Finance Manager Shery Ryan moved that the District Financial Report for the period 1 July 2022 to 28 February 2023 be accepted. Seconded: Malcolm Freebairn, President, Capital Chatterers</b></p> <p>DD Kathryn Duncan asked the meeting to vote ‘No’ to Motion 9, which was that the report be adopted, so it could be replaced with Motion 9a that the report be accepted.</p> <p>The motion that the District Financial Report for the period 1 July 2022 to 28 February 2023 be accepted has been moved and seconded.</p> <p>Voting via the electronic platform.</p> <p><b>The Ayes have it. The motion is carried.</b></p> <p>DD Kathryn Duncan thanked, both personally and on behalf of the District, Sheryl for the amazing work she is doing as Finance Manager.</p>
16	<p><b>District Audit Committee Report</b></p> <p>DD Kathryn Duncan presented the District Audit Committee Report for the period 1 July 2022 to 31 December 2022. She thanked the members of the Audit Committee: Joy Ackrill (Chair), Diane Stempa and Tania Sales and presented the report:</p> <p><b>District 72 Audit Committee Report – March 2023</b></p>



	<p>The District Audit Committee is responsible for reviewing and substantiating whether District funds have been spent in accordance with the mission and governing documents of Toastmasters. The audit for the 6 months ended 31 December 2022 was completed in March 2023. The committee verified that all expense claims were appropriately approved with supporting documentation and is satisfied there was no unauthorised use of funds. The District financial reports accurately reflect District income and expenses. Toastmasters World Headquarters Audit Committee Guidelines have been fully complied with for the 6 months to 31 December 2022. An audit was not completed in line with NZ auditing standards as there is no requirement to do so.</p> <p><b>Peter Scholtens, Vice-President Education, Capital Chatterers moved that the District Audit Committee Report for the period 1 July 2022 to 31 December 2022 be received.</b></p> <p>No seconder is required.</p> <p>DD Kathryn Duncan opened the District 72 Audit Committee Report for the period 1 July 2022 to 31 December 2022 for discussion.</p> <p>There was no discussion.</p> <p>Voting via the electronic platform.</p> <p><b>The Ayes have it. The motion is carried.</b></p> <p>DD Kathryn Duncan thanked the Audit Committee and particularly Joy Ackrill, who stepped up as Chair.</p> <p>FM Sheryl Ryan added her thanks to the Audit Committee.</p>
17	<p><b>Senior District Officer Reports</b></p> <p><b>17.1 Division C Director Report</b> Division C Director Kayleen Gilder moved that her report be received as published.</p> <p><b>17.2 Division D Director Report</b> Division D Director Celina Templeman moved that the Division D report be received as published with the following update: Avon Toastmasters Club have paid their dues to 30 September 2023 and are now in good-standing.</p> <p><b>17.3 Division E Director Report</b> Area E6 Director Reuben Painter moved that Division E Director Erik Roeper’s report be received as published.</p> <p><b>17.4 Division G Director Report</b> Division G Director Moumita Jaminder moved that her Division G report be received as published with one verbal update: Capital Toastmasters Club in Area G4 had</p>

	<p>arranged for a Special Business Meeting on 12 April, thinking of closing down. Since then we have managed to save the club. They currently have eleven members. They have renewed and are planning for the next Toastmasters year.</p> <p><b>17.5 Division J Director Report</b> Division J Director Murray Ingram moved that his report be received as published.</p> <p><b>17.6 Immediate Past District Director Report</b> IPDD David O’Brien moved that his report be received as published.</p> <p><b>17.7 Public Relations Manager Report</b> PRM Kath Cherrie moved that her report be received as published.</p> <p><b>17.8 Club Growth Director Report</b> CGD Mary Jaksch moved that her report be received as published.</p> <p><b>17.9 Program Quality Director Report</b> PQD Glen Pearce moved that his report be received as published.</p> <p><b>17.10 District Director Report</b> DD Kathryn Duncan moved that her report be received as published with the update that her report states that 18 clubs were distinguished when it should have stated 12 clubs were distinguished.</p> <p><b>Seconder for receiving all the Senior District Officer reports except the Finance Manger’s report: Karen Lynley, Area J5 Director</b></p> <p>Voting via the electronic platform.</p> <p><b>The Ayes have it. The motion is carried.</b> DD Kathryn Duncan opened all reports, other than the Finance Manager’s reports, for discussion.</p> <p>There was no discussion.</p>
18	<p><b>Bids for the May 2024 District Conference</b> No Conference bids were received by the deadline so this decision will be referred back to the District Executive Committee as per our District Procedures.</p>
19	<p><b>General Business</b> There was no General Business.</p>
20	<p><b>Announcements</b> The next meeting for the District 72 Council will be held in September 2023 at a time and date to be notified.</p>

	<p>I would now like to ask our District Director-Elect Glen Pearce to announce his appointed roles and Area Directors for the 2023-2024 year.</p> <p>PQD Glen Pearce acknowledged the efforts of the current team and asked for a round of applause for them.</p> <p>For the term of 1 July 2023 to 30 June 2024 DD-Elect Glen Pearce announced the following field officers:  District Finance Manager: Sheryl Ryan  District Administration Manager: Esther Haines  District Parliamentarian: David Templeman  District Webmaster: Brad Grootelaar  District Historian: Denis McCord</p> <p>He also announced the following Area Directors:  Area Director Peter Simmonds  Area Director Alan Coventry</p> <p>Judy Love, Vice-President Education, Cupcake Communicators asked to which Areas these appointments were made. DD Kathryn Duncan said that due to the realignment they needed to confirm which areas they will be.</p>
21	<p><b>Close</b></p> <p>DD Kathryn Duncan thanked everyone who had participated in, or assisted with, the District Council Meeting. The Voting Platform that we have used today comes from the Program Quality Director for District 70. He is trying to get support for it from Toastmasters International. I am sure he would appreciate any feedback you have.</p> <p>DD Kathryn Duncan said she appreciated the efforts of everyone who had helped with the meeting, especially the technical team of Tim Law, Harry Fox and Bailey Wood.</p> <p>There being no further business, DD Kathryn Duncan asked for someone to move that the meeting be closed.</p> <p><b>Peter Scholtens, Vice-President Education, Capital Chatterers moved that the meeting be closed.</b></p> <p><b>Seconded: Area J4 Director Thomas Wynne</b></p> <p><b>There were no objections so the meeting was closed at 2.32 pm.</b></p>

## Appendix 1: Registrations for the District 72 Council Meeting 13 May 2023

This report is of the votes registered. The names of people carrying more than one vote appear more than once.

### District Officers

Kathryn Duncan	District Director
Glen Pearce	Program Quality Director
Mary Jaksch	Club Growth Director
David O'Brien	Immediate Past District Director
Kath Cherrie	Public Relations Manager
Sheryl Ryan	Finance Manager
Esther Haines	Administration Manager
Kayleen Gilder	Division C Director
Celina Templeman	Division D Director
Moumita Jamindar	Division G Director
Murray Ingram	Division J Director
Graeme Hunt	Area C1 Director
Elizabeth Doubtfire	Area C2 Director
Glenys Forsyth	Area C4 Director
Louise Landess	Area D1 Director
Leonie Wilkinson	Area D4 Director
Lisa Coppins	Area D5 Director
Lovey Ratima-Rapson	Area E5 Director
Reuben Painter	Area E6 Director
Siân Farr	Area G2 Director
Roger Hynd	Area J1 Director
Laura Bruce	Area J2 Director
Thomas Wynne	Area J4 Director
Karen Lynley	Area J5 Director
Kathryn Duncan	District Director
Glen Pearce	Program Quality Director
Mary Jaksch	Club Growth Director

District Parliamentarian	David Templeman
Audit Committee Chair	Joy Ackrill
Lower Hutt Conference Chair	Pauline Cook
Lower Hutt Conference Treasurer	Philip Smith
District Technical Officer	Tim Law
District Technical Officer	Harry Fox
District Technical Officer	Bailey Wood

### Club Presidents

Bailey Wood	President - Alphabet Athletic Toastmasters Club
Lisa Coppins	President - Alpine Toastmasters Timaru Club
Adi Avnit	President - Ashburton Toastmasters Club
David Templeman	President - Bay Harbour TM Club
Anna Marshall	President - BNZ Toastmasters HQ

Deb McAlpine	President - Boaters Club
Malcolm Freebairn	President - Capital Chatterers Club
Sun Kim	President - Cathedral City
Paulette Elliott	President - Christchurch Club
Glenys Brown	President - Churton Park Toastmasters
Penny Coffey	President - Civic Club
Steven Kiernander	President - Cook Strait Club
Helen Cartmell	President - Cup Cake Communicators
Craig McGregor	President - Dunedin Toastmasters Club
Carl Horn	President - Everest Club
Raewyn Hunt	President - Foveaux Club
Karl Rogers	President - Gracefield Toastmasters Club
Thomas Wynne	President - Hutt Valley Toastmasters Club
Marie Fox	President - Liffey Club
Norbert Lee	President - Newtown Toastmasters
Samantha Eastman	President - NZ Transport Agency Toastmasters
Claire Minty	President - Oaklands Toastmasters
Laura Bruce	President - Online Uncensored Comedians & Humourists
Emma Forbes	President - Peninsula Presenters
Thomas Wynne	President - Phoenix
Fenli Chen	President - Porirua Central
Nicola Green	President - Rangiora Club
Qingna (Judy) Zheng	President - Scarfies Speechcraft Club
Helen Cartmell	President - Silverstream Toastmasters
Jane Gregory	President - Speak-Easy Club
Katina Beauchamp	President - Spinnaker Toastmasters Club
Alan Coventry	President - Sunday Afternoon
Kathryn Duncan	President - Tabletalk Toastmasters
Karen Lynley	President - Toast NOW
Nick Barnett	President - Toastmasters Of Waikanae
Carol Wald	President - Toastmasters Wairarapa
Vivienne Sutton	President - Turbine Talkers Club
Reuben Painter	President - U-CAN-SPEAK Club
Endah Van Wering	President - Up Top Club
John Irving	President - Upper Hutt Toastmasters Club
Rob Julian	President - Wadestown
Tania Sales	President - Wainuiomata Toastmasters

### **Club Vice-Presidents Education**

Bailey Wood	VP Education - Alphabet Athletic Toastmasters Club
Adi Avnit	VP Education - Ashburton Toastmasters Club
Celina Templeman	VP Education - Bay Harbour TM Club
Deb McAlpine	VP Education - Boaters Club
Peter Scholtens	VP Education - Capital Chatterers Club
Diane Maunsell	VP Education - Cathedral City

Paulette Elliott	VP Education - Christchurch Club
Steven Brown	VP Education - Churton Park Toastmasters
Penny Coffey	VP Education - Civic Club
Sheryl Ryan	VP Education - Cook Strait Club
Judy Love	VP Education - Cup Cake Communicators
Craig McGregor	VP Education - Dunedin Toastmasters Club
Carl Horn	VP Education - Everest Club
Raewyn Hunt	VP Education - Foveaux Club
Denis McCord	VP Education - Hutt Valley Toastmasters Club
Mary Jaksch	VP Education - Nelson Madhatters Club
Norbert Lee	VP Education - Newtown Toastmasters
Samantha Eastman	VP Education - NZ Transport Agency Toastmasters
Laura Bruce	VP Education - Online Uncensored Comedians & Humourists
Emma Forbes	VP Education - Peninsula Presenters
Fenli Chen	VP Education - Porirua Central
Maria Piercy	VP Education - Rangiora Club
Lilian Morrison	VP Education - Silverstream Toastmasters
Jane Gregory	VP Education - Speak-Easy Club
Kathryn Duncan	VP Education - Tabletalk Toastmasters
Jeremy Naylor	VP Education - Tawa Toastmasters
Kath Cherrie	VP Education - Toast NOW
Pauline Cook	VP Education - Toastmasters Of Waikanae
Georgia Osmond	VP Education - Toastmasters Wairarapa
Sylvie Poupard-Gould	VP Education - Turbine Talkers Club
Endah Van Wering	VP Education - Up Top Club
Karen Lynley	VP Education - Upper Hutt Toastmasters Club
Rob Julian	VP Education - Wadestown

## **Appendix 2: Apologies for the District 72 Council Meeting 13 May 2023**

Apologies recorded in the Apologies Report on the Voting Platform.

Erik Roeper	Division E Director
Dillon Skipper	Area D3 Director
Pauline Jarvis	Area E3 Director
Inger Deighton	Area G7 Director
Anthony Lalauta	President - Aranui Toastmasters Club
Maria Negrin	President - DIALOGUE Toastmasters Club
Alastair Smith	President - Grand Club
Sue Hurst	President - Paekakariki Early Birds
Paddy Turnhout	President - Queenstown Club
Peter Kerr	President - Sunrise Speakers Club
Vignesh Srinivasan	President - Te Aro Toastmasters Club
Steven Perich	President - Terrace@12 Toastmasters Club
Barbara Dixon-Grant	President - Wavecrest Club
Kirtideva Peruman	VP Education - Alpine Toastmasters Timaru Club
Cathy Ward	VP Education - DIALOGUE Toastmasters Club

Margaret Whittington	VP Education - Five-Thirty Forum Club
Pauline Jarvis	VP Education - Kaiapoi Club
Robyn Boylan	VP Education - Oyster Orators
Junko Oguro	VP Education - Phoenix
Robyn Boylan	VP Education - ROAR
Glenn Jacobs	VP Education - Solnet Toastmasters